

AGENDA

January 2, 2024

7pm Regular Called Council Meeting

Damascus Town Hall

- CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

- December 4, 2023 - Regular Council Meeting

3. AGENDA APPROVAL

4. Committee and employee appointments and re-appointments

5. COMMITTEE REPORTS

i. Budget, Finance and Administration, Jack McCrady

- Treasurer's Report submitted by Shawna Cook
- Town Hall Closed to the public on Wednesdays - 2024

ii. Streets, Lights and Maintenance, Jack McCrady

- Public Works Monthly Report

iii. Parks and Recreation, Beaty Jackson

iv. Planning Commission, Gavin Blevins

v. Police and Fire Advisory, Tom Hayes

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report – Chief Turner

vi. Special Committees

6. CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

7. MANAGER'S REPORT – Gavin Blevins

8. LEGAL MATTERS *(and if necessary, motion to)*

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Personnel in the Public Works Department, per VA Code Section 2.2-3711 (A) (1).

9. OLD BUSINESS

10. NEW BUSINESS

- Chamber of Commerce Membership
- Branding Update
- Employee accrued leave donation policy

11. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting

12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Susan Coleman
- Beaty Jackson
- Charles Fields
- Tom Hayes
- Robbie Kemmerlin
- Jack McCrady

13. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- January 1, 2024 – Town Hall closed in observance of New Year's Day
- January 16, 2024 – Town Hall closed in observance of Martin Luther King, Jr. Day
- * *For information on upcoming events, go to our website visitdamascus.org. For citizen info go to damascus.org, and don't forget our social media presence on **Facebook** and **Instagram!***

14. *(if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

- **ADJOURN**