

SPECIAL CALLED COUNCIL MEETING MINUTES

Wednesday, November 12, 2021

2pm at Damascus Town Hall

Council Members Present: Susan Coleman, Tony Doss, Beaty Jackson, and Tom Hayes

Absent: Mitchel Greer and Robert Van de Vuurst

Also Present: Katie Lamb, Mayor Gavin Blevins, Town Manager
Tuesday Pope, Town Clerk

Mayor Lamb Called the Meeting to Order stated that a Special Meeting of the Damascus Town Council is being called for discussion and consideration of grant expenditures relating to façade and marketing funds.

Mr. Blevins presented the following façade grant purchases for approval:

For the Damascus Old Mill Inn	\$8,845.00 – Allen Industries
	\$2,549.00 – Twin Creek Log Homes Supply
	\$2,099.50 - Twin Creek Log Homes Supply
For the Damascus Diner	\$1,654.16 – Lowe’s
	\$769.00 – Webstaurant Store

- Mr. Jackson made a motion to approve the façade grant expenditures, as requested. Ms. Coleman 2nd the motion, which passed (4-0).

Mr. Blevins presented the following marketing/branding purchases using the CDBG Downtown Revitalization grant funds for approval:

BRO ad	\$1,725.00
Welcome Ctrs	\$480.00
Town Brochures	\$525.00
Holiday pole banners	\$1,080.00
DTC brochures	\$3,000.00
DTC postcards	\$160.00
DTC street banner	\$205.00

DTC 3x5 banner	\$42.00
LCP pole banners	\$2,372.00
VA Living mag ad	\$4,000.00
Photography	\$500.00

- Mr. Jackson made a motion to approve the façade grant expenditures, as requested. Ms. Coleman 2nd the motion, which passed (4-0).
- Ms. Coleman made a motion to adjourn. Mr. Jackson 2nd the motion, which passed (4-0).

Katie Lamb, Mayor

Tuesday Pope, Clerk