

**DAMASCUS TOWN COUNCIL**  
**Minutes for December 6, 2021**  
**7:00pm Regular Council Meeting**

**Council Members Present:** Mitchel Greer, Tom Hayes, Susan Coleman, Tony Doss, Charles Fields, and Beaty Jackson joined virtually

**Absent:** None

**Also Present:** Katie Lamb, Mayor  
Eva Meyer, Town Treasurer  
Kermit Turner, Police Chief & Fire Chief  
Gavin Blevins, Town Manager  
Tuesday Pope, Town Clerk

7:00pm: Mayor Lamb called the meeting to order and led the Pledge of Allegiance; Ms. Coleman gave the invocation.

Mayor Lamb asked for approval of the November 1, 2021 Regular Called Council Meeting Minutes, as presented.

- Mr. Hayes made a motion to approve the Minutes as presented. Ms. Coleman 2<sup>nd</sup> the motion, which passed (5-0).

Mayor Lamb asked for approval of the November 12, 2021 Special Called Council Meeting Minutes, as presented.

- Mr. Hayes made a motion to approve the Minutes as presented. Ms. Coleman 2<sup>nd</sup> the motion, which passed (3-0-2, with Mr. Greer and Mr. Fields abstaining).

Mayor Lamb asked for approval of the agenda, with one addition, to include a presentation from Scott Paterson, immediately before the Committee Reports

- Mr. Greer made a motion to approve the agenda, with the addition as requested. Mr. Hayes 2<sup>nd</sup> the motion, which passed (5-0).

(Mr. Jackson joined the meeting virtually at this time.)

Scott Paterson, former resident and business owner, presented the Town with an antique wooden sign that he found in the attic of his previous home on Trestle St. (which was built in 1900), because he wants it to be a spark for remembering the railway heritage and possibly building

another train station in Damascus. He also presented Mayor Lamb with a vintage Creeper Trail photo of the Hassinger Lumber Co. in action that he had purchased from an estate, and he also donated to that the Town.

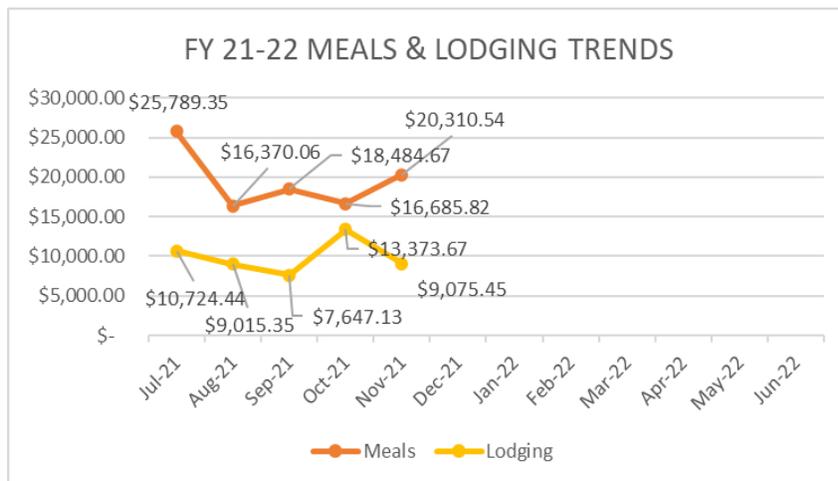
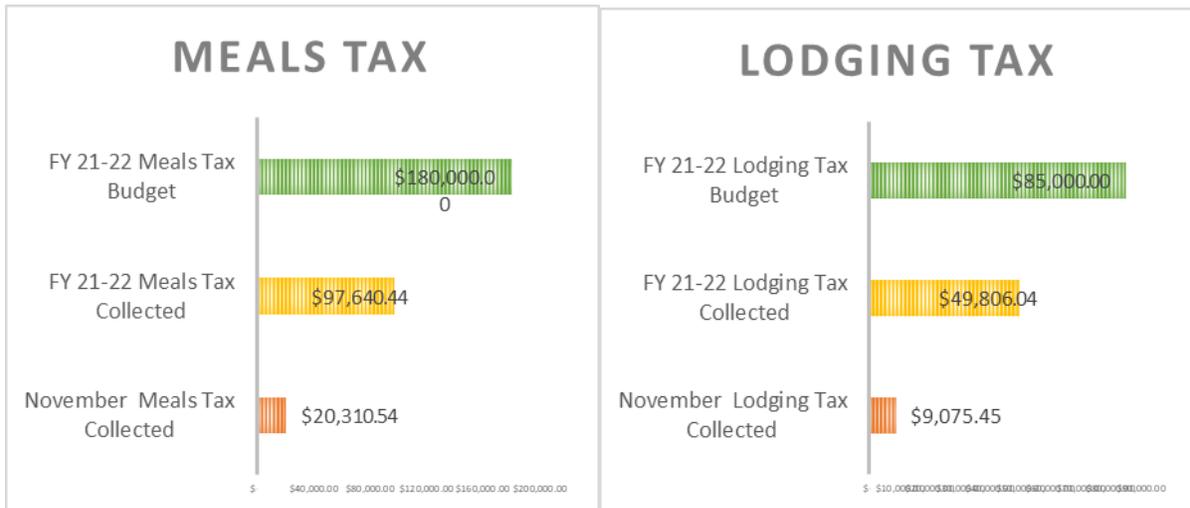
## Committee Reports

### Budget, Finance, and Administration:

Town Treasurer, Eva Meyer, presented the following report for the previous month:

**Real Estate & Personal Property Taxes:** *2021 Real Estate and Personal Property taxes were due on November 20, 2021. Currently, our collection rate is 86.84% for Real Estate and 79.17% for Personal Property. Payments are still coming in and I will be sending out delinquent notices this week, so I expect these rates to increase further.*

**Meals & Lodging Tax:** *We collected \$9,075.45 in lodging tax and \$20,310.54 in meals tax during the month of November, reflecting sales for the prior month. With six months left in the fiscal year, we are on trend to meet or exceed our budget projections.*



*FY 20-21 Audit: Owens CPA has started working on our audit for fiscal year 2020-2021. I will have more updates on this next month.*

*Virginia Investment Pool: The total balance in the VIP Liquidity Pool is \$550,407.17*

		<u>FYTD Interest</u>
<i>General Reserve</i>	<i>\$ 53,885.95</i>	<i>\$ 15.87</i>
<i>Police Vehicle Fund</i>	<i>\$ 15,247.70</i>	<i>\$ 4.64</i>
<i>Sewer CD Fund</i>	<i>\$ 26,194.80</i>	<i>\$ 7.80</i>
<i>Anthem Recovery</i>	<i>\$ 43,779.45</i>	<i>\$ 12.82</i>
<i>Trail Days Reserve</i>	<i>\$ 7,428.70</i>	<i>\$ 1.92</i>
<i>Additional Working Capital</i>	<i>\$ 1,713.32</i>	<i>\$ 0.24</i>
<i>TOD ARPA 2021</i>	<i><u>\$402,157.25</u></i>	<i><u>\$119.25</u></i>
<b><i>Total</i></b>	<b><i>\$550,407.17</i></b>	<b><i>\$162.54</i></b>

Employee Christmas Bonus – Ms. Meyer also reported that she and Mr. Blevins have been looking at the budget numbers, and would like the Council to consider increasing the annual employee Christmas Bonus this year to \$300 for full-time employees, and \$150 for part-time employees (instead of the original bonuses budgeted at \$150 f/t, and \$75 p/t).

- Mr. Greer made a motion to approve the 2021 employee Christmas bonuses at \$300 for full-time employees, and \$150 for part-time employees. Mr. Doss 2<sup>nd</sup> the motion, which passed (6-0).

### **Streets, Lights and Maintenance:**

Mr. Greer reported that the aluminum flatbed to replace the damaged truck bed has been installed on the Chevrolet Silverado, as well as new tires, and the front brake system has had to be redone. He also stated that the 72in grapple bucket attachment for the tractor has arrived and works well; and brush and leaf removal will continue.

### **Parks and Recreation:**

Ms. Coleman reported that Thomas Hollow Nursery came and planted 14 new trees (10 Black Gum and 4 Serviceberry) along Laurel Ave., finishing up the street tree project.

### **Planning Commission:**

Mr. Blevins reported on the status of the commission seat vacated by Anne Maio, stating the Planning Commission recommendation is to appoint Elena Smith to the Commission.

- Ms. Coleman made a motion to appoint Elena Smith to the Planning Commission, as recommended. Mr. Greer 2<sup>nd</sup> the motion, which passed (5-0-1, with Mr. Fields abstaining).

### **Police and Fire Advisory:**

Chief Turner presented the following P.D. activity report for the previous month:

#### **Operations:**

*November 2021, Damascus Officers had 85 calls for service. We have taken 6 investigative reports and made 1 arrest.*

**Traffic Enforcement Activities:** *We issued 10 citations along with 10 warnings.*

**Speeding complaint areas include:** *Damascus Dr & S Shady Ave*

#### **Special Report:**

*We have been taking applications for the full-time position for the Police Department and Det. Wagner and Officer Russell has conducted interviews. These Officers has given me a recommendation for the new hire to be discussed in closed session.*

#### **Special Notes:**

**Police Vehicles:** *No issues. I would like to ask if the council would like to place the markings on to the other 2016 Ford Taurus that we have. I am working on pricing for a kit that will match what we already have. (It was the consensus of the Council to table this item, and leave the vehicle unmarked for now.)*

**Auxiliary:** *No new action*

Chief Turner also reported the need to purchase a prisoner transport haff cage for the vehicle that Officer Russell is driving. The cost for the cage is quoted at \$715, and installation of it can be done in house.

- Mr. Hayes made a motion to authorize the purchase of a transport cage, as requested. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).

### **Damascus Volunteer Fire Department**

Chief Turner presented the following report for the previous month's activities :

# Damascus Fire Department

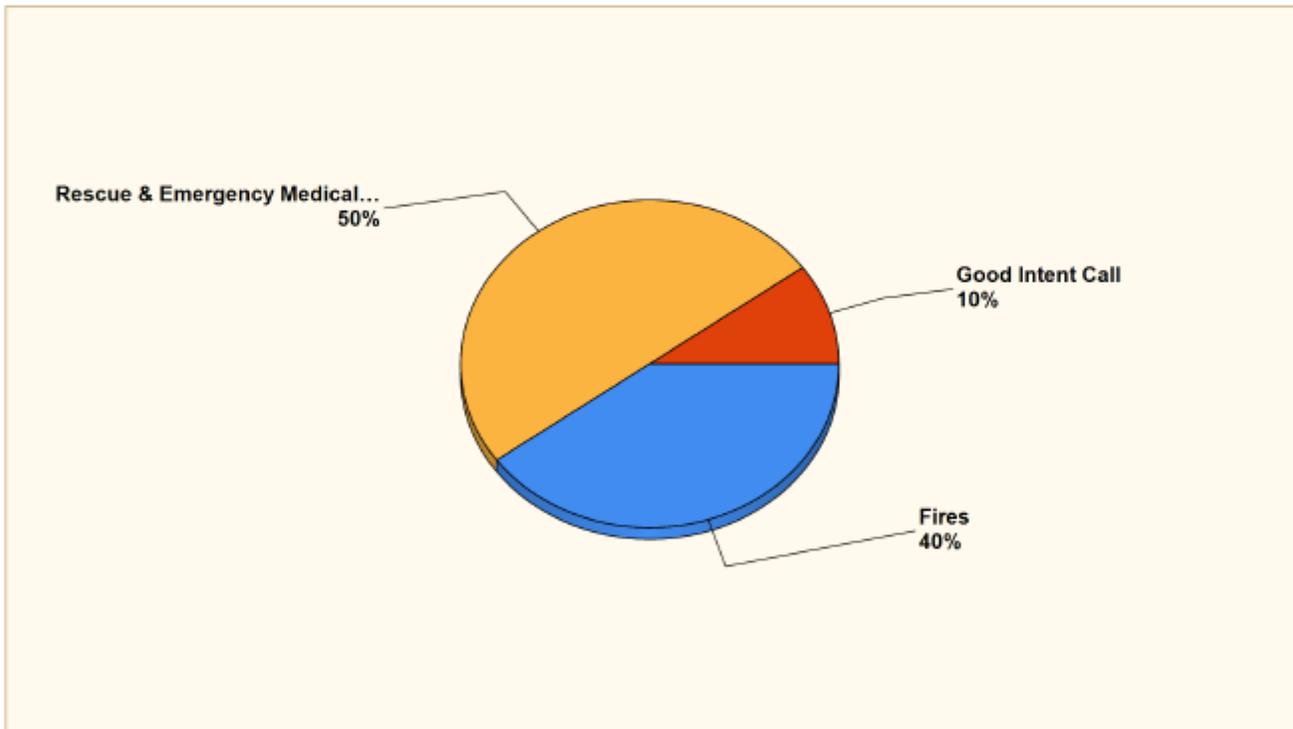


Damascus, VA

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2021 | End Date: 11/30/2021

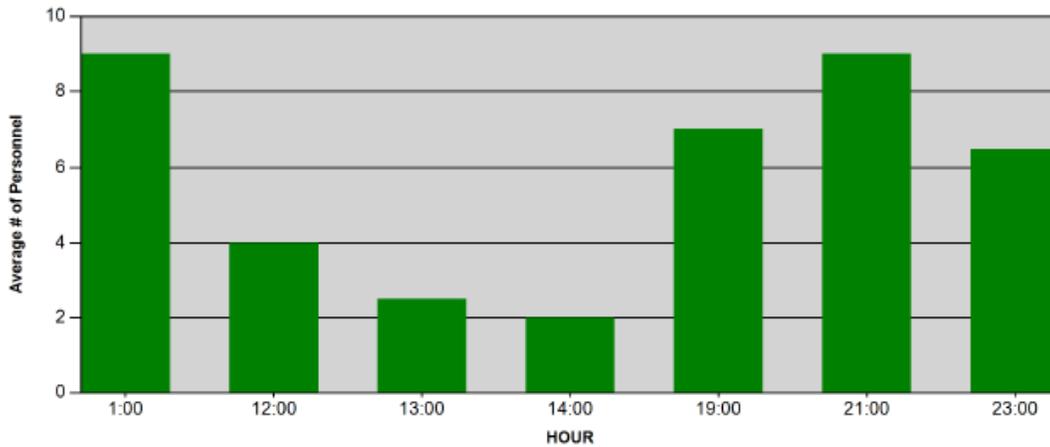


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	40%
Rescue & Emergency Medical Service	5	50%
Good Intent Call	1	10%
<b>TOTAL</b>	<b>10</b>	<b>100%</b>

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	10%
111 - Building fire	2	20%
131 - Passenger vehicle fire	1	10%
311 - Medical assist, assist EMS crew	2	20%
322 - Motor vehicle accident with injuries	1	10%
324 - Motor vehicle accident with no injuries.	2	20%
611 - Dispatched & cancelled en route	1	10%
<b>TOTAL INCIDENTS:</b>	<b>10</b>	<b>100%</b>

**Average Number of Responding Personnel per Hour for Date Range**

Start Date: 11/01/2021 | End Date: 11/30/2021



Hour	Avg. # Personnel
01:00 - 01:59	9.00
12:00 - 12:59	4.00
13:00 - 13:59	2.50
14:00 - 14:59	2.00
19:00 - 19:59	7.00
21:00 - 21:59	9.00
23:00 - 23:59	6.50

**Incident Statistics**

Zone(s): All Zones | Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		5	
FIRE		5	
<b>TOTAL</b>		<b>10</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
<b>TOTAL</b>			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
<b>TOTAL</b>			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1400	0:16:50	0:14:51	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:15:55</b>	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1400	0:06:57	0:04:19	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:06:33</b>	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Damascus Fire Department		105:16	



*I. Overview – Damascus Christmas Tree sale began November 27 and ended December 4. We made a small profit so we can consider this first year as a success. The experience has given us ideas on how to improve next year's sales. We sold all but 2 trees and Donna Foltz will auction them at the Shop til You Drop this Saturday.*

*Having the concept of full service was very helpful and appreciated by the customers. We even had some customers donating more than the cost of their tree.*

*We had estimated the cost of running the Christmas tree sale would be \$1463.85. The actual cost was \$1460.44.*

## *II. Trees*

*A. Tree Farmers - We had difficulty finding trees because all the farmers had already been sold out. We were fortunate that Kermit had a connection with Ralph Norris of Wolverton Mountain Frazier Fir at White Top. We ordered 30 trees (5- 5' to 6', 20- 6' to 7', and 5- 7' to 8').*

*Ralph Norris had an available bailer that we rented for \$60.*

*B. Displaying trees – We had 2'x4' boards 10' to 14' in length that were able to support the trees in an upright position in the pavilion of Laurel Creek Park.*

## *III. Advertising*

*A. Trailhead Designs made 3 – 6'x 4' banners and 2 – yard signs. The banners were placed on Hwy 91 east of town, Jeb Stuart west of town, and the caboose. The yard signs were on Laurel Ave pointing to Laurel Creek Park.*

*B. Town Hall had printed up flyers to be distributed throughout town.*

*C. Washington County News ran a story on our Christmas Tree Sale.*

*D. Social Media*

## *IV. Santa Claus*

*A. We had a couple Santas to choose from. Frankie Fulton did a great job. He charged \$50 per hour and stayed for 3 hours. He did not charge extra if he had to stay later. All of his earnings go to charities (except for his costs like travel expenses and dry cleaning of his suit).*

*B. We had a donation basket (to feed Santa's reindeer) in which we collected around \$30.*

## *V. Vendors*

*A. Kate's Jumbo Cookies was available on the 1<sup>st</sup> Saturday only.*

*B. We had a vendor lined up to sell wreaths but he cancelled 2 days before the sale began.*

*VI. Volunteers*

*A. We had 4 volunteers for the first Saturday and Sunday, which was a good number to have operations go smoothly. Most of Monday thru Friday only needed one in attendance. The final Saturday needed 2 volunteers.*

*B. I had hoped to get volunteers from the Boy Scouts, church groups and schools but none of those worked out.*

*C. Thanks to Tommy Foltz, Brian Schmidt, Richard Smith, Shannon Barrett, Katie Lamb and Brian, Ben Somner, and Donna Foltz for helping out.*

*VII. Kermit had increased the patrolling of Laurel Creek Park after hours. We had taped off the trees with yellow caution tape and secured the bailer to the pillar to the pavilion nightly. We did not have any security issues.*

*VIII. Hot apple cider. This was a big hit. I had purchased 5 gal from Walmart and had to go back for an additional 2 gal.*

*XI. Recommendations for next year.*

*A) Order trees in May or June.*

*B) Order 5-4' to 5', 10- 5' to 6', 20- 6' to 7', 15- 7' to 8', 5- 8' to 9' trees. That would be 55 trees and will cost about \$2000.*

*C) Sell again in the pavilion. That was a good location.*

*D) Work on getting a vendor for wreaths. Maybe church groups may want this as a fund raiser.*

*E) Maybe have Santa for Saturday and Sunday.*

*F) Distribute fliers earlier. There may be business and churches that want to buy trees.*

*G) Put up posters and banners earlier.*

*H) Consider having a 20'-25' tree at the center of the park. Having a tree lighting ceremony with live music would be a good way to kick off the holiday season.*

Mayor Lamb thanked Mr. Foltz and the other volunteers for the hard work and hours that went into making the Christmas Tree Market happen.

- Shop Till You Drop Event Updates – Donna Foltz reported that the 'Shop Till You Drop' event will be held on Saturday, December 11<sup>th</sup> at the Rock School Auditorium, from 10am-4pm, and the money raised will be donated to the Damascus Volunteer Fire Department. The vendor spots have been filled, and there is a waiting list for those who want to participate but there just isn't enough space available. There will be a silent auction and local businesses have been asked to donate items toward it, and some business owners are even opting to give a cash donation

directly to the DVFD. Also, Carolyn Wilson has done a newspaper article on the upcoming event in the Washington County News, so that is some additional publicity.

Ms. Foltz also reported that the 2022 Damascus Farmers Market will have many more vendors than this year, as she has already begun securing those, as well as planning for a 'Christmas in July' event, and a 2022 'Shop Till You Drop' event.

Mayor Lamb thanked Ms. Foltz for the many hours put into preparing for the Damascus 'Shop Till You Drop' event at the Rock School Auditorium.

- Damascus Dog Park Development Team – Richard Smith submitted the following report:

*In October of 2020 Damascus Town Council member Susan Seymore approached Richard Smith, a volunteer, to ask if he would coordinate the development of a dog park for the town. He accepted the request.*

*In the next few months activity took place around the following topics: searching for Town-owned land available for the park; approximate costs; level of Town involvement both financially and materially; responsibility; supervision, and other relevant matters.*

*In January two Town-owned locations were identified, one being in front of the library, and the other being Town-owned land next to the ball parks and leased to Washington County. There seemed to be no evidence of use of this utility field.*

*Planning began using the utility field as a focus. Boundaries were staked out. Designs were drawn. A crucial mistake was made, however, in that communication with the County was inadequate and no formal permission was received from the County to use this property.*

*In March of 2021 the County made it known that they had plans for this utility field as part of a new soccer program. Soccer goals appeared on the site, teams were bussed in to practice, and signage referring to dogs on the property appeared.*

*The search for a usable property for the dog park was started again. It was determined the Library/Water Street property was not feasible since recreation facilities not consistent with a dog park were planned for that area. The only remaining area was the Scout Campground next to trestle 17.*

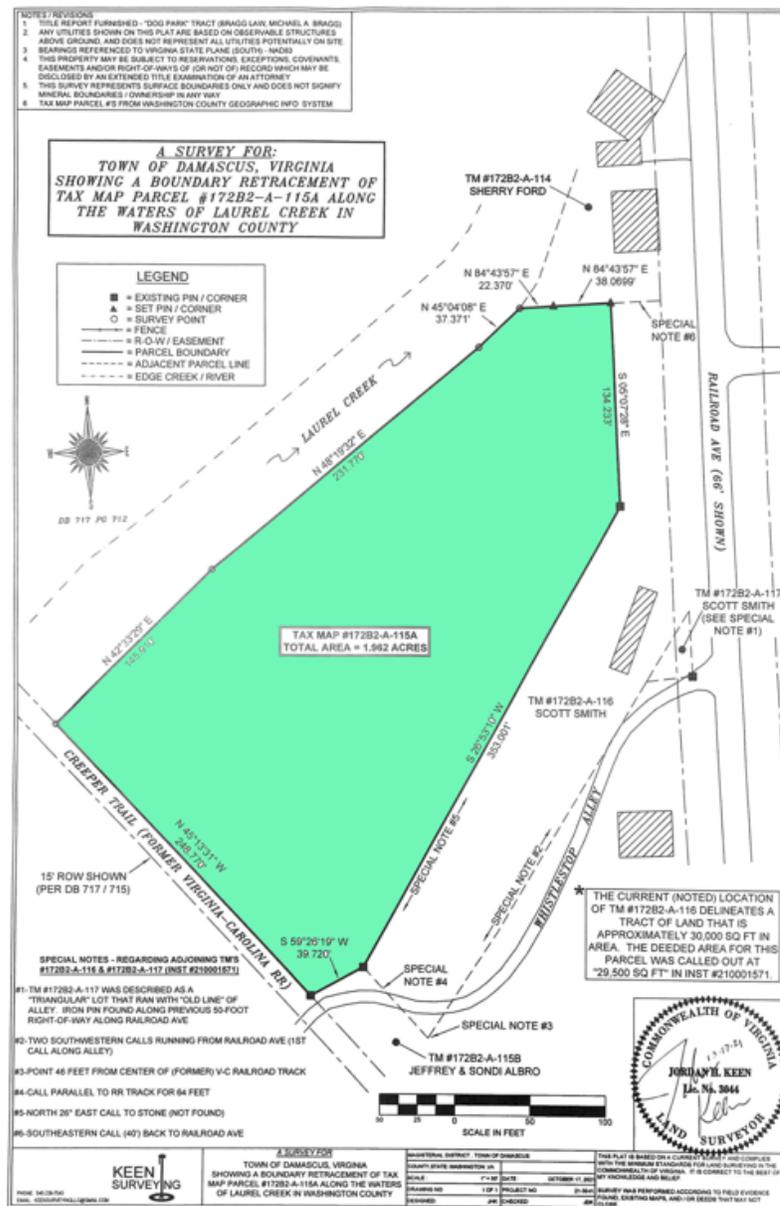
*Studies began on the use of the Trestle 17 property, examining the soil, flood records for the several decades, drainage, floodway and floodplain regulations, permissible structures and other matters. It was decided that this property would be suitable for a dog park with improvements like brush clearing and making drainage pathways free of accumulated debris. Planning began for use of this property. Scout camping would eventually be moved to the Tent City campground.*

*In March a tragic accident occurred in which a beloved pet belonging to owners of the adjoining property was killed. An inquiry was made on the possibility of naming the dog park for this pet, and the occupants were informed that this was a good possibility. They were also informed that this would be a competitive application based on local involvement and the*

amount of the donation (to avoid any perceived favoritism by Town officials) but an opinion was offered that based on their deep involvement in the community and their promotion of tourism, their chances were high. They immediately set up a GoFundMe page which quickly received thousands of dollars in donations. This was the first public notification that there would be a competitive application for naming the dog park.

In April a person who had purchased property adjacent to the proposed dog park presented an unregistered survey claiming to own 1.59 acres of land overlapping what was thought to be Town property. This person's deed stated he owned .34 (about one-third) of an acre, but he claimed his unregistered survey took precedence over the deed. All work on the dog park was halted while this situation was resolved, which involved legal costs by the Town and a new survey. This process took five months, during which time major donors to the park were lost and community interest diminished.

Both the legal opinion and the survey revealed that the town did indeed own the property. (New survey attached.) Work on the park restarted in late October and early November 2021, 13 months after the original request.



*At approximately this time the persons who had started the GoFundMe account for their late and beloved pet terminated the account and had all money refunded to donors.*

*The application process for naming rights, guidelines for which were written in April of 2021, was restarted on October 21, with a deadline of November 15. This notice appeared on the Town website, in the Town newsletter, on the Damascus Dog Park Development Team Facebook page (156 members), and was shared by others. One application was received with an amount of \$7,500 offered. The Damascus Dog Park Advisory Committee advised that the Town accept this application.*

*At the present time (late November 2021) clearing of the Trestle 17 property has begun using part of the approximately \$10,000 raised in donations separate from the now-discontinued GoFundMe project. Enough funds exist to do some more clearing of the property and to buy some preliminary materials (line and anchor posts, bracing bars, concrete) but the amount donated for naming rights is crucial. It is estimated we will need \$30,000 to do this right. We are one-third of the way there. Acceptance of the \$7,500 offer will put us over halfway.*

- Ms. Coleman made a motion to approve the application and \$7,500 donation for naming rights, which is the Damascus Dog Park, in Honor of Jack McCrady. Mr. Jackson 2<sup>nd</sup> the motion, which passed (5-0-1, with Mr. Fields abstaining).

## Manager's Report

Mr. Blevins presented the following report for the previous month:

### ***Downtown Revitalization (CDBG) & Waterfront Development Initiative (ARC)***

- *Annotated plans have been sent to WCSA's selected road striping contractor for specific pricing, and we will be breaking out costs to be shared between WCSA and the Town – unfortunately we are still waiting to get the contractor on board and on site.*
- *Bathroom: Installation of doors is underway, so we can start moving forward with the interior.*
- *Facades: All materials for facades have been ordered and will continue to be installed through December.*
- *Park: Working on construction of the memorial for the park dedication still, will be focusing on the carved sculpture, benches, and tables.*
- *The grants close-out process has begun and will be finished by the end of the calendar year.*

**TRRC – Trail Center**

- *Coordination continues with ATC staff and volunteers to design and install the landscape elements, including path; get additional railing designed, manufactured, and installed; rehabilitate the garage.*
- *Currently working with East TN Metal to finish mockup of the front railing design for manufacturing, along with an additional side railing.*
- *Interior removal of old shelving, lights and conduit in the garage is complete, pending painting and new electrical install.*
- *New doors and windows are being spec'd and priced for order.*
  - Mr. Greer made a motion to authorize the purchase of new doors and windows for the garage renovations at the Trail Center, at \$6,900 each for the garage doors, plus \$189 for the entry door, using Tobacco Commission Grant funds. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).

### ***Miscellaneous***

- *Hiring for vacant and newly developed staff positions has been a major focus.*
- *Coordination with the USFS and Creeper Trail Conservancy on trestle repairs and trail maintenance in the off-season has also been a big focus.*
- *For the new hires, I will also be doing some office reorganization, and need to order some hardware such as computers and office supplies, plus needing some IT work completed. I'd like to get permission to spend up to \$1,600 for office equipment for the two new positions.*
  - Mr. Greer made a motion to authorize up to \$1,600 for office equipment, as requested. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- *With the office space organization, I'd also like permission to coordinate and contract with a new IT service provider. (It was the consensus of the Council to authorize the Town Manager to coordinate and contract with a new IT service provider, as requested.)*

Mr. Blevins also reported the following upcoming Public Hearings:

- December 10, 2021 at 6pm, Damascus Town Hall - A Special Meeting of the Damascus Town Council and Public Hearing is being called for discussion and consideration of a proposed right-of-way across the Creeper Trail crossing at a new public entrance on Blossom Road where the existing western entrance is replaced.
- December 21, 2021 at 6pm, Damascus Town Hall - A Special Called Meeting and Joint Public Hearing of the Damascus Town Council and the Damascus Planning Commission is being called for discussion and consideration regarding a proposed rezoning to amend the Zoning Map of the Town of Damascus, Virginia to rezone the property at 438 Douglas Dr

(tax map ID #172B4-1-7) from partially General Commercial & partially Residential to General Commercial.

## Old Business

Nothing to report at this time.

## New Business

Mayor Lamb stated that the Veterans Memorial Committee of Damascus is trying to acquire the monuments that are being removed from the courthouse in Abingdon due to their upcoming renovations, and they would like the Town's permission to have one or both relocated to the Memorial site in the Town Park (if acquired).

- Ms. Coleman made a motion to approve the request to relocate the monuments (if acquired) to the Memorial site as requested, pending Council approval of the specific locations for placement. Mr. Fields 2<sup>nd</sup> the motion, which passed (6-0).

Mayor Lamb stated that the Damascus Health Center Commission has 2 seat vacancies, and suggested replacing those with Sean Albro and Beaty Jackson, as well as adding Michele Chesser as an additional Commission member:

Damascus Health Center Commission  
(5yr Terms)

Stuart Wright – <i>Chair</i>	2023
Susan Seymore	2021
Jim Bishop	2023
John Henderson	2024
Vicky Van de Vuurst	2025
Janice Donovan	2025
Robert Van de Vuurst	2026

- Mr. Greer made a motion to appoint Sean Albro, Beaty Jackson, and Michelle Chesser, as suggested. Mr. Hayes 2<sup>nd</sup> the motion, which passed (6-0).

## Legal Matters

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Police Department, Public Works, Parks & recreation, and Administration Personnel Matters, per VA Code Section 2.2-3711 (A) (1).

## Mayor & Council Members Reports

Mayor Lamb welcomed Charlie Fields to the Town Council, and thanked Robert Van de Vuurst for the months that he served on Town Council.

Mr. Greer thanked the volunteers who help out the Town tremendously, and also welcomed Charlie Fields to Council.

Ms. Coleman thanked the participants in the Trail Town Christmas Parade, and announced the parade float winners: 1<sup>st</sup> place – Sundog Outfitter/Adventure Damascus, 2<sup>nd</sup> place – Damascus First Baptist Church, and 3<sup>rd</sup> place – Widener’s Garage.

Ms. Coleman also thanked Donna and Tom Foltz for going above and beyond in their volunteer contributions to the Town.

## Citizens Comments

None at this time.

## Announcements

### UPCOMING EVENTS & OTHER ANNOUNCEMENTS:

- i. December 11<sup>th</sup> – ‘Shop Till You Drop’ at the Rock School Auditorium (10am-4pm)
- ii. December 23<sup>rd</sup> and 24<sup>th</sup> – Town Hall will be CLOSED in Observance of the Christmas Holiday
- iii. December 31<sup>st</sup> - Town Hall will be CLOSED in Observance of New Years Eve

\* *For information on upcoming events, go to our website [visitdamascus.org](http://visitdamascus.org). For citizen info go to [damascus.org](http://damascus.org), and don't forget our social media presence on **Facebook**, **Instagram**, and **Twitter**!*

## Consent Agenda

- Mr. Greer made a motion to pay the bills for invoices exceeding \$500, 2<sup>nd</sup> by Ms. Coleman. The motion passed (6-0).
- Mr. Greer made a motion to pay the bills presented as well as the standard and/or recurring bills that will come in before the next Council meeting. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- Mr. Hayes made a motion to Recess into Closed Session for the items listed previously under ‘Legal Matters’. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- Mr. Greer made a motion to return to Open Session, 2<sup>nd</sup> by Mr. Jackson. The motion passed (6-0).
- We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting:

Tom Hayes - Yea  
Beaty Jackson - Yea  
Charlie Fields - Yea  
Mitchel Greer - Yea  
Susan Coleman – Yea  
Tony Doss - Yea

- Ms. Coleman made a motion to offer the Police Officer position to Ricky Stumbo at an hourly rate of \$17.50, as well as to give Officer Russell and Detective Wagner each a \$1/hour raise, all effective at the beginning of the year. Mr. Doss 2<sup>nd</sup> the motion, which passed (6-0).
  - Mr. Stumbo declined the employment offer, and the Council was polled on December 16<sup>th</sup> for approval to offer the position to Shawn Price, at the initial rate of \$14.50/hour, and under a 2-year employment contract after completion of the Academy. The Council unanimously agreed.
- Mr. Greer made a motion to hire Patricia Parris as the park restroom custodian, at an hourly rate of \$11, and up to 10 hours per pay-period. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- Mr. Greer made a motion to hire Marty Berry as a Code Enforcement Officer, at an hourly rate of \$15, and up to 16 hours per week. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- Mr. Greer made a motion to hire Jason Justice as a full-time Recreation Project Manager, at an hourly rate of \$17. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- Mr. Greer made a motion to hire Julie Kroll as a full-time Recreation Program Director, at an hourly rate of \$17. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).
- Ms. Coleman made a motion to adjourn, 2<sup>nd</sup> by Mr. Greer. The motion passed (6-0).

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Katie Lamb, Mayor

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Tuesday Pope, Clerk