## Town of Damascus

208 West Laurel Avenue, Post Office Box 576, Damascus, Virginia 24236-0576
Office of the Treasurer
treasurer@damascus.org \& 276-475-3831 ext. 1

## Website Registration \& Renewal

To have your business listed on www.VisitDamascus.org, check the option(s) that apply to you:
$\square$ The fee for listing a Damascus business is $\$ 75$ annually, plus $\square \$ 50$ set-up fee for your first listing.
$\square$ If your business is outside Town limits, the fee is $\$ 150$ annually, plus $\square \$ 50$ set-up fee for your first listing.
*Allowable out- of-Town listings fall within the Whitetop to Alvarado corridor of the Virginia Creeper Trail*

- If your business is not in Town, or within the Whitetop to Alvarado corridor of the Creeper Trail, the fee is $\$ 350$ annually, plus $\square \$ 50$ set-up fee for your first listing.
$\square$ After your initial business listing is approved and posted; there will be a $\$ 10$ change request fee, per request.

| Total Due: |
| :--- |
| Business Name: |
| Contact Name: |
| Contact Phone Number: |
| Contact Email: |
| Contact Mailing Address: |

After you have made your payment to the Town Treasurer, then contact the Town Webmaster at info@damascus.org to submit your business information in the format below.

| (Photo/logo) |
| :---: |
| Business Name |
| Street Address |
| Mailing Address (if different) |
| Damascus, VA 24236 |
| Phone Number: |
| website link/URL |
| E-mail address: |
| *You may also include a one-line description or catch phrase for your establishment. |

* Businesses will be listed on the website based on the name registered on the business license.

Listings run from May 1st - April 30th, and must be renewed by May 1st each year. Failure to renew on time will result in the listing being removed from www.VisitDamascus.org.

Remit payment to: Town of Damascus
P.O. Box 576 Damascus, VA 24236
(Memo: website listing)

