



Mayor Lamb asked if the Council had any questions about the proposed budget.

Mr. Fields asked if taxes were being raised and Mr. Blevins responded that they are not.

- Mr. Greer made a motion to adopt the 2022-23 Fiscal Year budget, as proposed. Mr. Jackson 2<sup>nd</sup> the motion, which passed (6-0).
- Mr. Jackson made a motion to appropriate the funds from the Virginia Department of Housing and Community Development for the Community Development Block Grant in the amount of \$764,350 to the Fiscal Year 2023 budget, to be expended solely for housing rehabilitation and substantial reconstruction, and blight remediation, according to approved DHCD guidelines. Ms. Coleman 2<sup>nd</sup> the motion, which passed (6-0).

## II. TACS Ordinance Adoption

### **TOWN OF DAMASCUS, VA**

#### **AN ORDINANCE ADDING “§ 22-124. PAYMENT OF ADMINISTRATIVE FEES, ATTORNEY’S FEES, AND COLLECTION AGENCY’S FEES TO COVER THE COSTS ASSOCIATED WITH THE COLLECTION OF DELINQUENT TAXES” TO THE CODIFIED ORDINANCES OF THE TOWN OF DAMASCUS**

**WHEREAS**, Va. Code §58.1-3958 authorizes the fees and costs called for herein; and

**WHEREAS**, the Town Council believes that enacting this ordinance would serve the interests of its citizens; and

**WHEREAS**, the Town of Damascus conducted a public hearing regarding the proposed adoption of this ordinance at the normally scheduled Town council meeting on June 6<sup>th</sup>, 2022.

**BE IT HEREBY ORDAINED**, that the following is hereby added to the Town Code to be effective immediately upon passage.

#### **§ 22-124. Payment of administrative fees, attorney’s fees, and collection agency’s fees to cover the costs associated with the collection of delinquent taxes.**

Any person liable for local taxes or other local accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent shall, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection in such amount as allowed by Section 58.1-3958 of the Virginia Code, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases. In addition to the administrative fee, any collection agency’s fees or attorney’s fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill.

### **CERTIFICATION**

I hereby certify that I am the Clerk of the Town of Damascus, Virginia and that the foregoing is a true and correct copy of an ordinance duly adopted at a regularly scheduled meeting of the Town Council of the Town of Damascus, Virginia held on September 13, 2021, at which a quorum was present. The Town Council voted as follows:

<u>Member:</u>	<u>Attendance:</u>	<u>Vote:</u>
Ms. Coleman	Present	Aye
Mr. Greer	Present	Aye
Mr. Hayes	Present	Aye
Mr. Jackson	Present	Aye
Mr. Doss	Present	Aye
Mr. Fields	Present	Aye

Given under my hand the seal of the Town of Damascus, Virginia this 28th day of June, 2022

III. Employee Contract for Photography Services

**CONTRACT**

THIS CONTRACT made and entered into this \_\_\_\_ day of June, 2022, by and between **The Town Of Damascus**, a Virginia Municipality Corporation, party of the first part, hereinafter called “Damascus”, and, **Julie Kroll**, party of the second part, hereinafter called “Employee”;

**-- W I T N E S S E T H --**

WHEREAS, Employee is a full-time employee of Damascus; and,

WHEREAS, Employee also owns her own professional equipment, and may or may not operate a photography business, and Damascus wishes to utilize employee’s photography skills, equipment, and business periodically; and,

WHEREAS, the Employee wishes to offer her skills for photography services to Damascus on a periodic basis independent of her employment by the Town Of Damascus; and,

NOW THEREFORE, parties hereto do agree as follows:

1. That in accordance with instructions from the Damascus Town Manager, Employee will attend various events, presentations, gatherings, etc. and utilize her own photography equipment to take photographs of the said locations.
2. That any such photographic images shall be the property of Damascus not to be disseminated or published anywhere in any medium whatsoever other than as directed by Damascus and Damascus reserves rights to copyright any such product produced by Employee at the instruction of Damascus.

3. That Damascus agrees to pay Employee a stipend of \$2,400 annually, divided equally as part of each pay period for use of said professional equipment and skills.
4. That Employee will provide photography services as part of her normal duties as a town employee.
5. That Damascus shall not be liable for any negligence or damages of any sort whatsoever caused by Employee in the process of providing these photography services at the direction of Damascus.
6. That this agreement shall be construed and interpreted and enforced in accordance with the laws of the Commonwealth of Virginia.
7. That this agreement contains the entire agreement of the parties and there is no other agreement except what is contained herein.
8. This agreement shall be in effective only during Employee's employment by Town.
9. This agreement may be terminated by Town or Employee with no less than 30 days' notice given by the terminating party.

- Ms. Coleman made a motion to approve the contract as presented. Mr. Greer 2<sup>nd</sup> the motion, which passed (6-0).

#### IV. Special Event Additional Employees

Mr. Greer explained that rather than trying to have the two Public Works employees working special events for trash pick-up, it would be better for the Town to hire a person (s) to take care of that during these events.

Mr. Blevins offered some other options to consider, so the Council tabled the matter until further options such as volunteer groups, etc. can be explored.

- Mr. Jackson made a motion to adjourn, 2<sup>nd</sup> by Ms. Coleman. The motion passed (6-0).

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Katie Lamb, Mayor

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Tuesday Pope, Clerk