

AGENDA

November 7, 2022

7pm Regular Called Council Meeting

Damascus Town Hall

- CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

- October 3, 2022 - Regular Called Council Meeting

3. AGENDA APPROVAL

4. Public Hearing regarding a proposed ordinance to amend the Town's purchase procedures regarding procurement of goods and services. The proposed ordinance is attached.

5. COMMITTEE REPORTS

i. Budget, Finance and Administration, Mitchel Greer

- Treasurer's Report submitted by Elena Smith

- * Employee Christmas Bonus Approval

ii. Streets, Lights and Maintenance, Mitchel Greer

- Public Works Monthly Report

iii. Parks and Recreation, Susan Coleman

iv. Planning Commission, Gavin Blevins

- Seat Vacancy (Term ending 2024, seat vacated by Brian Schmidt)
- Seat Vacancy (Term expired July 31st for Larry Ginn)

v. Police and Fire Advisory, Tom Hayes

- DPD Monthly Report – Chief Turner

- DVFD Monthly Report - Chief Turner

vi. Special Committees

6. CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

7. MANAGER'S REPORT - Gavin Blevins

8. LEGAL MATTERS *(and if necessary, motion to)*

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of _____, per VA Code Section 2.2-3711 (A) (L).

9. OLD BUSINESS

10. NEW BUSINESS

- First Baptist Church Joint Permit Application to the U.S. Army Corps of Engineers, Virginia Department of Environmental Quality, and the Virginia Marine Resources Commission – James Blevins

11. CONSENT AGENDA

- Consideration of invoices exceeding \$500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting

12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Tom Hayes
- Mitchel Greer
- Beaty Jackson
- Susan Coleman
- Tony Doss
- Charles Fields

13. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- November 8th – Town Hall CLOSED for Election Day – Don't forget to vote!
- November 11th – Town Hall CLOSED in Observance of Veterans Day
- November 23rd – Town Hall CLOSES at 1pm
- November 24th and 25th – Town Hall CLOSED in Observance of Thanksgiving

- November 26th – Tree lighting ceremony at Laurel Creek Park at 6pm, Santa 1-4, and music 6-9
- November 26 – December 2nd (or until sold out) - Christmas Tree Sales and holiday vendors at Laurel Creek Park
- December 1st-25th – Holiday lights tour throughout Damascus
- December 2nd – First Fridays with participating businesses, extended hours and holiday specials
- December 2nd – Damascus Christmas Parade, 7pm
- December 2nd – 4th – Shop ‘Til You Drop at the Trail Town Event Center
- December 3rd – Chestnuts roasting at the Damascus Trail Center, 5-7pm

* *For upcoming events, go to our website visitdamascus.org and check out the **Events Calendar**. For citizen info go to damascus.org, and don't forget our social media presence on **Facebook** and **Instagram**!*

14. (if necessary, motion to)

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

- **ADJOURN**