

# AGENDA

**February 7, 2022**

7pm Regular Called Council Meeting  
*Damascus Town Hall*

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

- January 3, 2022 - Regular Called Council Meeting

3. AGENDA APPROVAL

4. Open Public Hearing for the purposes of public information and fiscal planning regarding the proposed Town Budget Amendment for Fiscal Year 2021-2022. pursuant to Section 15.2-2506 of the Code of Virginia, 1950, as amended, and is for the purpose of allowing the public to comment on the proposed budget. All citizens have the right to attend and share their views on the proposed budget amendment within such reasonable time limits as established by the Town Council. No changes are proposed for property tax levies for Damascus, VA for the 2021-2022 tax year.

- Public Comments
  - Close Public Hearing
  - Council Action

5. 2020/21 Audit Report – Owens CPA & Associates

6. Eagle Scout Project – Hayden Miller

7. COMMITTEE REPORTS

- i. Budget, Finance and Administration, Mitchel Greer

- Treasurer's Report – Elena Smith
  - Bank of Damascus Line-of-Credit Renewal

- ii. Streets, Lights and Maintenance, Mitchel Greer

- iii. Parks and Recreation, Susan Coleman

- iv. Planning Commission, Gavin Blevins

- Vacant Seat (Elena Smith, term ending 2024)

v. Police and Fire Advisory, Tom Hayes

- Monthly Report – Chief Turner
- DVFD Monthly Report submitted by Chief Turner

vi. Special Committees

8. MANAGER'S REPORT - Gavin Blevins

- CDBG Contract for Housing Rehab
  - MRPDC MOU for Grant Administration
    - Office Equipment Purchase Request

9. OLD BUSINESS

10. NEW BUSINESS

- Consideration of resident reimbursement for tree removal services at 441 Brook St.

11. LEGAL MATTERS

At the appropriate time, motion to Recess into Closed Session for Discussion or Consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, per VA Code Section 2.2-3711 (A) (3).

12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Tom Hayes
- Mitchel Greer
- Beaty Jackson
- Susan Coleman
- Tony Doss
- Charles Fields

13. CITIZENS COMMENTS

*\* Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

#### 14. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- i. February 8<sup>th</sup> – 6pm Special Called Council Meeting/Joint Public Hearing with the Damascus Planning Commission
- ii. February 11<sup>th</sup> – Shop ‘Til You Drop Preview & Ladies Night at the Rock School
- iii. February 12<sup>th</sup> – Shop ‘Til You Drop Valentines Shopping Event at the Rock School
- iv. February 19<sup>th</sup> – Run Damascus, Bonfire Half Marathon
- v. February 21<sup>st</sup> – Town Hall will be CLOSED in observance of George Washington Day
- vi. February 26<sup>th</sup> – Holston FFA, Phil Lineberry Memorial Scholarship Bingo
- vii. March 3<sup>rd</sup> – Justin Foundation Auction

\* *For information on upcoming events, go to our website [visitdamascus.org](http://visitdamascus.org). For citizen info go to [damascus.org](http://damascus.org), and don't forget our social media presence on **Facebook**, **Instagram**, and **Twitter**!*

#### 15. CONSENT AGENDA

- Consideration of invoices exceeding \$500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting
- RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS (if necessary)
  - RETURN TO OPEN SESSION
    - CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- ADJOURN