

DRAFT AGENDA

March 6, 2023

7pm Regular Called Council Meeting

Damascus Town Hall

▪ CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

- February 6, 2023 - Regular Called Council Meeting

3. AGENDA APPROVAL

4. Open Public Hearing to entertain public comment regarding a proposed ordinance to amend the Town's cigarette tax rate from 15 cents to 40 cents per pack.

* *Close Public Hearing and go back into Open Session*

- Council discussion and action: Resolution, Ordinance and Agreement with the Mount Rogers Cigarette Tax Board

5. COMMITTEE REPORTS

i. Budget, Finance and Administration, Jack McCrady

- Treasurer's Report submitted by Elena Smith
- 2023-24 The Local Choice employee health insurance renewal

ii. Streets, Lights and Maintenance, Jack McCrady

- Landscaping Contract Renewal – Randy's Lawn Service

iii. Parks and Recreation, Susan Coleman

iv. Planning Commission, Gavin Blevins

v. Police and Fire Advisory, Tom Hayes

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report - Chief Turner

vi. Special Committees

6. CITIZENS COMMENTS

** Citizens wishing to address the Council (for a maximum of five minutes) are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

7. MANAGER'S REPORT - Gavin Blevins

8. LEGAL MATTERS

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Personnel Matters pertaining to the Public Works and Parks & Rec Departments, per VA Code Section 2.2-3711 (A) (1).

9. OLD BUSINESS

10. NEW BUSINESS

- Resolution for enforcement of laws regarding illegal signs and advertising within the limits of the highway, with Agreement between the Town and the Virginia Department of Transportation, and Instructional Memorandum
- Farmers Market Manager Agreement

11. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting

12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Susan Coleman
- Charles Fields
- Tom Hayes
- Beaty Jackson
- Jesse Kokotek
- Jack McCrady

13. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

*For upcoming events, go to our website visitdamascus.org and check out the **Events Calendar**. For citizen info go to damascus.org, and don't forget our social media presence on **Facebook** and **Instagram**!*

14. (motion to)

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
 - *RETURN TO OPEN SESSION*
 - *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*
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- **ADJOURN**