

SPECIAL CALLED COUNCIL MEETING

DRAFT MINUTES

Friday, November 17, 2023

9am at the Damascus Town Hall

Council Members Present: Susan Coleman, Beaty Jackson, Tom Hayes, Charles Fields, and Jack McCrady

Absent: None

Also Present: Katie Lamb, Mayor Tuesday Pope, Town Clerk

Mayor Lamb Called the Meeting to Order and reported that a Special Called Council Meeting is being called for discussion and consideration of a tree services quote for the removal of 14 trees. The dead trees are located on Town property in the area behind the library.

Mr. McCrady provided a quote from Gregor's Tree Service for the butting, removal, and stump grinding for the fourteen trees identified, along with three additional stumps to grind, for a total cost of \$5,500.

- Mr. Jackson made a motion to approve the quote from Gregor's Tree Service, as presented. Mr. Fields 2nd the motion, which passed (5-0).

Mayor Lamb suggested the meeting be recessed until 3pm, at which time it can be reconvened and continue with Closed Session.

- Mr. McCrady made a motion to Recess the meeting until 3pm. Ms. Coleman 2nd the motion, which passed (5-0).

3pm - Meeting Reconvened

Council Members Present: Susan Coleman, Tom Hayes, and Jack McCrady

Absent: Katie Lamb, Beaty Jackson and Charles Fields

Also Present: Tuesday Pope, Town Clerk

- Ms. Coleman made a motion to go into Closed Session for Discussion and Consideration of Legal Services, per VA Code Section 2.2-3711 (A) (7). Mr. Hayes 2nd the motion, which passed (3-0).

- Ms. Coleman made a motion to return to Open Session, 2nd by Mr. Hayes. The motion passed (3-0).
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

Susan Coleman - Yea

Tom Hayes - Yea

Jack McCrady - Yea

- Ms. Coleman made a motion to direct the Mayor to sign a contractual agreement for Legal Services for the Town of Damascus with Lucy E. Phillips, PLLC. Mr. Hayes 2nd the motion, which passed (3-0).
- Mr. Hayes made a motion to adjourn. Ms. Coleman 2nd the motion, which passed (3-0).