

# SPECIAL CALLED COUNCIL MEETING

## MINUTES

Tuesday, February 13, 2024

2:30pm at the Damascus Town Hall

**Council Members Present:** Susan Coleman, Tom Hayes, Robbie Kemmerlin, and Jack McCrady

**Absent:** Charles Fields and Beaty Jackson

**Also Present:** Katie Lamb, Mayor  
Tuesday Pope, Town Clerk  
Gavin Blevins, Town Manager  
Julie Kroll, Recreation Program Director

Mayor Lamb Called the Meeting to Order and reported that a Special Called Council Meeting is being called for discussion, consideration, and possible action on the following items:

1. Quote – Park Gazebo Renovation
  - Mr. McCrady made a motion to table this item until the March Council meeting. Ms. Coleman 2<sup>nd</sup> the motion, which passed (4-0).
2. Quote – Park Bathrooms Renovation
  - Ms. Coleman made a motion to accept the estimate given by Appalachian Contracting Co. in the amount of \$16,750.00. Mr. McCrady 2<sup>nd</sup> the motion, which passed (4-0).
3. Park Rental Agreement
  - Ms. Coleman made a motion to adopt the updated Land Use and Festival Permit Information and Application, pending review and approval by Legal Counsel. Mr. McCrady 2<sup>nd</sup> the motion, which passed (4-0).
4. Special Event Requests – Once Legal Counsel has approved the updated Land Use and Festival Permit Information and Application, event organizers will be presenting to the Council some special event requests, possibly during the upcoming budget workshop meetings.
  - Ms. Coleman made a motion to adjourn. Mr. Kemmerlin 2<sup>nd</sup> the motion, which passed (4-0).

---

Katie Lamb, Mayor

---

Tuesday Pope, Clerk