



Damascus Farmers Market

P.O. Box 576 Damascus, VA 24236

Contact: farmersmarket@damascus.org

Vendor Application & Market Agreement

Farm/Business Name: _____

Contact Name: _____

Address: _____

Cell Phone: _____ Email: _____

List of Products for Sale: _____

List Market Dates: _____

General Information for the 2026 Season:

Damascus Farmers Market is temporarily located at The Speckled Trout Annex, 106 W Laurel Ave.

The Market is on Thursday evenings, May through October.

Market hours are 4 to 7pm. Vendor setup is 3 to 4pm and must be completed by 4pm. Teardown is 7 to 8pm. **No early teardown permitted.**

Vendor Categories:

The Market is regulated by Code of Virginia, Title 3.2, Chapter 51. Food and Drink Law. Vendors must comply with all Virginia regulations regarding inspections, exemptions, sanitation, and health & safety.

1. **Farm products:** vegetables, fruits, plants, flowers, seeds, and animal products.
2. **Prepared foods:** Homemade baked goods, jams/jellies, canned foods, and beverages.
3. **Arts/Crafts:** Non-edible handmade items such as carvings, artwork, jewelry, soaps, lotions, wreaths, etc. (arts/crafts must be approved by Manager)
4. **Meat:** Must be processed in a USDA-inspected facility with a Department of Agriculture stamp.
5. **Alcoholic beverages:** Sales are permitted with these provisions: (1) Produced by local vendor, sold in a sealed and clearly labeled container, (2) Vendor meets all VA and VDACS rules and regulations for alcohol sales, (3) Product may not be consumed on premises.

License, Taxes and Permits:

1. Any person using the Farmers Market for the purposes of selling or offering for sale any items on the premises must comply with all applicable federal, state, and local ordinances.
2. The collection and filing of all related taxes will be the responsibility of the individual vendor.

Fees:

1. Full Season (25 weeks): \$250 cash/check and receive a **premium** space assignment. Option to pay in full or pay a \$75 deposit and remaining \$175 by Thursday, June 18, 2026, to secure your full season spot.
2. Single Day: \$10 cash only. Subject to availability. To reserve a single day space, or if you're a new vendor, email the Market Manager at farmersmarket@damascus.org by 5pm on Tuesday of the market week.

NOTE: At any point in the season, you can pay for the remaining season to secure your spot at the Farmers Market. Subject to availability.

It is the sole responsibility of the vendor to make sure fees are paid on time. **No Refunds.**

Checks payable to Town of Damascus, PO Box 576 Damascus, VA 24236 (Memo: Farmers Market)

Lease Agreements and Assignment of Space:

1. All vendors must contact the Market Manager and pay in full before engaging in business or occupying space at the Market. **The Market Manager will assign spaces** and collect fees as applications arrive.
2. Spaces are 10x10'. Subleasing of spaces is prohibited. For the shared lease of a single space, all parties' names must be listed on the application.
3. The Market Manager reserves the right to cancel any lease, and to change space allocations when it is considered to be in the best interest of the Market operation.
4. All vendors shall be held responsible for the actions of their employees, agents or persons working in concert with their stand.

Sanitation, Health and Safety:

1. Each vendor is responsible for the collection and removal of all waste generated from sales and activity at their space, and for leaving their space clean at the end of the Market.
2. Vendors must keep all merchandise, waste, and personal property within the defined space allocated in their rental agreements.
3. Prepared foods, eggs, and animal products shall be maintained in accordance with all VA Health Department and VDACS rules and regulations. Upon request, vendors must demonstrate to the Market Managers their compliance with all guidelines. All vendors who are planning to sell prepared food should contact the VDACS Food Safety Specialist to discuss compliance with current inspection requirements (276-220-3210).
4. All food products must be properly labeled according to the Code of Virginia, Title 3.2, Chapter 51.
5. Meat must be processed in a USDA-inspected facility and have a USDA stamp, except for poultry and other meats exempted by Virginia law. All meat inspections are the responsibility of the vendor. All meat shall be stored in accordance with the Health Department and VDACS rules.
6. It is unlawful to sell open containers and/or consume alcoholic beverages on the Market property.
7. No vendor shall permit seepage or leakage of water or fluids from any part of their space into the public areas or other vendors' spaces.
8. Children under 14 years of age must be supervised by an adult at the Market.
9. Vendors may not bring dogs, pets or live animals (for sale or otherwise) onto Market property except as provided by state or federal laws (i.e., hearing, guide, and service animals).

10. Vendors are responsible for the individual safeguarding of their products, supplies, and money. The Damascus Farmers Market and its representatives and the Town of Damascus is not responsible for loss or theft.

General:

1. Proper dress and an orderly space will be expected from all vendors. Proper language & conduct for a family atmosphere will be required.
2. Vendors must provide their own table, equipment, and any set-up materials for display of items.
3. It is the responsibility of vendors to satisfy customer complaints. The Market Manager may cancel a vendor lease in the case of multiple customer complaints or if vendor activity jeopardizes the smooth running of the Market.
4. No open flames or grills are permitted without the prior approval of the Market Manager.
5. Photographs and videos taken related to the Damascus Farmers Market may be posted on the Market Website, Social Media and/or used in advertising in an effort to promote the Market.

Vendor (lessee), by signing the Vendor Application, agrees to protect and hold the Damascus Farmers Market (lessor) and the Town of Damascus harmless and to indemnify the lessor from any and all claims, demands, suits, actions, judgments, and recoveries for or on account of damage, theft, or injury (including death) to property or person occurring as a result of lessee's use of the leased property and any other cause whatsoever.

The Town of Damascus and its Market Manager have the authority to terminate the lease of any vendor who fails to comply with the rules and regulations of the Damascus Farmers Market.

We (I) agree to these standards, rules, and regulations:

X _____ Date: _____
Signature of Vendor(s)

Printed Name of Vendor(s)

X _____ Date: _____
Signature of Market Manager

Printed Name of Market Manager