

# AGENDA

January 6, 2025

6pm Regular Called Council Meeting  
*Rock School Auditorium*

- CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

December 2, 2024 – Regular Council Meeting

December 12, 2024 - Special Called Council Meeting

3. AGENDA APPROVAL

4. Updated Town Organization, Appointments, and Reappointments

5. COMMITTEE REPORTS

i. Budget, Finance and Administration

➤ Treasurer's Report submitted by Shawna Cook

ii. Streets, Lights and Maintenance

iii. Parks and Recreation

iv. Planning Commission, Chris Bell

➤ Zoning map update

v. Police and Fire Advisory

➤ DPD Monthly Report – Chief Turner

➤ DVFD Monthly Report – Chief Turner

vi. Code Enforcement Officer Report

vii. Special Committees

➤ Damascus Strong Direct Fund Committee

6. CITIZENS COMMENTS

*\* Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

## 7. MANAGER'S REPORT – Chris Bell

## 8. LEGAL MATTERS

Consideration of representation - Legal Counsel (Lucy Phillips is retired)

*(If necessary) At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of \_\_\_\_\_, per VA Code Section 2.2-3711 (A)(L).*

## 9. UNFINISHED BUSINESS

- Town Hall renovation bids
- Set meeting time for Regular Called Council meetings

Town Charter reference:

**(7) The council shall have one regular meeting each month, the time for such meeting being fixed by ordinance. Special meetings shall be called by the clerk of the council upon the request of the mayor or any four councilmen. The reasonable notice of such special meetings shall be given to each member of the council and the mayor. No business shall be transacted at a special meeting except that for which the special meeting is called, unless the council be [is] all present and unanimous. A majority of said councilmen shall constitute a quorum for the legal transaction of its business.**

**(Acts 1972, ch. 44, § 1; Acts 1989, ch. 123, § 1)**

## 10. NEW BUSINESS

- Ordinance proposing to sell and grant a franchise for an electric power transmission and distribution system in the Town of Damascus. *(The previous agreement has expired.)*

## 11. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

## 12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Buddy Albro
- Jeff Buckley
- Sam Campbell
- Hunter Faust
- Charles Fields

➤ Jack McCrady

### 13. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- The next Regular Called Council Meeting will be held on February 3rd, at the Rock School Auditorium

\* For information on upcoming events, go to our website **visitdamascus.org**. For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram!**

### 14. *(if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*
- **ADJOURN *(include time)***