

DRAFT AGENDA

October 2, 2023

7pm Regular Called Council Meeting

Damascus Town Hall

▪ CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

- September 12, 2023 - Regular Called Council Meeting

3. AGENDA APPROVAL

4. COMMITTEE REPORTS

i. Budget, Finance and Administration, Jack McCrady

- Treasurer's Report – Shawna Cook

ii. Streets, Lights and Maintenance, Jack McCrady

iii. Parks and Recreation, Beaty Jackson

iv. Planning Commission, Gavin Blevins

v. Police and Fire Advisory, Tom Hayes

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report - Chief Turner

vi. Special Committees

- Roy Wright Park & Josie's Nature Playground

5. CITIZENS COMMENTS

** Citizens wishing to address the Council (for a maximum of five minutes) are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

6. MANAGER'S REPORT - Gavin Blevins

7. LEGAL MATTERS

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Personnel Matters regarding the Public Works Department, specifically cleaning/custodial services, per VA Code Section 2.2-3711 (A) (1).

8. OLD BUSINESS

9. NEW BUSINESS

- Personnel Manual update

10. CONSENT AGENDA

- * Consideration of invoices exceeding \$2,500
 - Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting.

11. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Susan Coleman
- Charles Fields
- Tom Hayes
- Beaty Jackson
- Jesse Kokotek
- Jack McCrady

12. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- * Damascus Farmers Market – Saturdays from 9am-noon at the Laurel Creek Park
- * October 8th – Holston High School's Homecoming Parade & Pep-Rally, Town Park
- * October 9th – Town Hall CLOSED in observance of Columbus Day & Yorktown Victory Day
- * October 13-15th – Between the Trails Music & Culture Festival, Town Park
- * October 29th – One Way Ministries' Fire By Night event, Town Park
- * October 31st – Halloween observed (crosswalks monitored from 5-7pm for trick-or-treating)
- * November 6th – VTC 'DRIVE Outdoor' Grant workshop at the Damascus Trail Center

*For upcoming event information, go to our website visitdamascus.org and check out the **Events Calendar**. For citizen info, go to damascus.org, and don't forget our social media presence on **Facebook** and **Instagram**!*

- RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS
- RETURN TO OPEN SESSION
- CERTIFY (*individually*): *We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

- **ADJOURN**