AGENDA

November 2, 2026

6pm Regular Called Council Meeting

Damascus Town Hall

CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES: October 7, 2026, Regular Called Council Meeting

3. A Council Poll was conducted on 10/8/26 to change the date for the November Council Meeting back to its original date of November 2nd (this had been rescheduled to November 5th during the October Council Meeting (5-0).

4. AGENDA APPROVAL

5. The Town Council and Planning Commission of the Town of Damascus, Virginia will conduct a joint public hearing for the following applications which require public hearing:
   - Call to Order – Planning Commission
   - Staff Presentation – Isaiah Thomas

     i. Request to amend the Zoning Map of the Town of Damascus, Virginia to rezone the property at 836 Extract St. to include parcels (tax map ID #172B3-A-62, 172B3-A-64, 172B3-A-64C) from R2 (Single & Multi-family residential) & R3 (Mobile home park residential) to PUD (Planned Unit Development)

     ii. Request to amend the Zoning Map of the Town of Damascus, Virginia to rezone the property at 872 N. Beaver Dam Ave. to include parcels (tax map ID#172B1-A-1C, 172B1-A-1, 172B1-A-1A2) from C2 (General Commercial) & I (Industrial) to PUD (Planned Unit Development)

   - Open the floor for public comments – Mayor Lamb
   - Close the Public Hearing – Mayor Lamb
   - Planning Commission Discussion and Recommendations
   - Town Council Discussion and Possible Actions *(separately)*

6. Presentation by Diedre Cole, Executive Director of the Virginia Highlands Festival

7. COMMITTEE REPORTS

i. Budget, Finance and Administration – Jeff Buckley
   - Treasurer's Report submitted by Shawna Cook
   - Employee Christmas Bonus
   - Additional paid holiday time off between Christmas and New Years (28th-31st)

ii. Streets, Lights and Maintenance – Derwin Creech

iii. Parks and Recreation – Hunter Faust
   - Damascus Farmers Market is now closed for the season, and will reopen in May
   - Creeper Trail Coffee Hour at the Damascus Trail Center at 10am on the 3rd Thursdays (November to March)

iv. Planning Commission - Isaiah Thomas

v. Police and Fire Advisory – Sammy Campbell
   - DPD Monthly Report – Chief Turner
   - DVFD Monthly Report – Chief Turner

vi. Code Enforcement Officer's Report submitted by Marty Berry

vii. Special Committees

8. CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

9. MANAGER'S REPORT – Isaiah Thomas

10. LEGAL MATTERS *(if necessary)*

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of _____, per VA Code Section 2.2-3711 (A)(__).

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. CONSENT AGENDA

- Consideration of invoices exceeding $2,500 *(Vote Required)*
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting *(Vote Required)*

14. MAYOR & COUNCIL MEMBERS REPORTS
    - Katie Lamb
    - Buddy Albro
    - Jeff Buckley
    - Sam Campbell
    - Derwin Creech
    - Hunter Faust
    - Charles Fields

15. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

November 3rd – Offices CLOSED for Election Day
November 8th – Veterans Day Ceremony at the Wheel of Freedom @2pm
November 11th - Offices CLOSED for Veterans Day
November 25th - Offices CLOSE at 1pm
November 26 – 27th - Offices CLOSED for Thanksgiving
November 28th – Small Business Saturday, Shop Local!
November 29th – Dashing Through Damascus, 12-6pm
December 4th – A Trail Town Christmas Parade @7pm
December 5th - 8am – noon (5K, half marathon, polar plunge, and sauna at Trail Town Fitness), and Dashing Through Damascus, 12-6pm
December 7th – Town Council Meeting @6pm

* For information on upcoming events, go to our website **visitdamascus.org.** For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram**!

16. *(If necessary) Motion to*
    - *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
    - *RETURN TO OPEN SESSION*
    - *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*
        - *Council Action, if applicable*

- **RECESS MEETING *(include time)*** *(Vote Required)*