

# AGENDA

**November 4, 2024**

6pm Regular Called Council Meeting  
*Rock School Auditorium*

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

October 2, 2024 – Emergency Special Called Council Meeting

October 21, 2024 - Regular Council Meeting

3. AGENDA APPROVAL

4. Presentation: Linda Austin (Executive Director of Hands and Feet Ministry) - Update and Information about the Sanctuary Rehabilitation Program

5. Backcountry Discovery Route Presentation

6. COMMITTEE REPORTS

i. Budget, Finance and Administration, Jack McCrady

- Treasurer's Report submitted by Shawna Cook
- Employee Christmas Bonuses
- Additional employee paid time off in between the Christmas and New Year holidays (Dec. 26, 27, 30, and 31)
- Employee vacation carry-over – possible extension

ii. Streets, Lights and Maintenance, Robbie Kemmerlin (Interim Project Coordinator for Public Works)

iii. Parks and Recreation, Beaty Jackson

- Seat Vacancy
- Upcoming Contra Dance December 7<sup>th</sup> – need to approve new dates and organizer

iv. Planning Commission, Chris Bell

v. Police and Fire Advisory, Tom Hayes

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report – Chief Turner

vi. Code Enforcement Officer Report

vii. Special Committees

7. CITIZENS COMMENTS

*\* Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

8. MANAGER'S REPORT – Chris Bell

9. LEGAL MATTERS

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Public Works Personnel Matters, per VA Code Section 2.2-3711 (A) (1); and Discussion and Consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, per VA Code Section 2.2-3711 (A) (3).

10. OLD BUSINESS

- Tree Removal Project Bids – Contractor selection
- Town Hall renovation – on hold
- Damascus Health Center Commission: 2 seat vacancies

11. NEW BUSINESS

- 1<sup>st</sup> reading of a Virginia Creeper Trail e-bike amendment

12. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

13. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Susan Coleman
- Beaty Jackson
- Charles Fields
- Tom Hayes
- Robbie Kemmerlin
- Jack McCrady

14. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- November 5<sup>th</sup> – Town Hall CLOSED for Election Day (GO VOTE!)
- November 11<sup>th</sup> – Town Hall CLOSED for Veterans Day

- November 27<sup>th</sup> half day, 28<sup>th</sup>, and 29<sup>th</sup> - Town Hall CLOSED for Thanksgiving
- The next Regular Called Council Meeting will be held on December 2<sup>nd</sup>, at the Rock School Auditorium

\* For information on upcoming events, go to our website **visitdamascus.org**. For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram!**

*15. (if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

- **ADJOURN**