

AGENDA

December 4, 2023

7pm Regular Called Council Meeting

Damascus Town Hall

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

- November 6, 2023 - Regular Council Meeting
- November 17, 2023 – Special Called Council Meeting

3. AGENDA APPROVAL

4. COMMITTEE REPORTS

i. Budget, Finance and Administration, Jack McCrady

- Treasurer's Report submitted by Shawna Cook

ii. Streets, Lights and Maintenance, Jack McCrady

- Public Works Monthly Report

iii. Parks and Recreation, Susan Coleman

iv. Planning Commission, Gavin Blevins

- Seat Vacancy (Resignation; term ending 12/31/2024)

v. Police and Fire Advisory, Tom Hayes

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report – Chief Turner

vi. Special Committees

5. MANAGER'S REPORT – Gavin Blevins

6. CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

7. LEGAL MATTERS *(and if necessary, motion to)*

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Personnel in the Public Works Department., per VA Code Section 2.2-3711 (A) (1).

8. OLD BUSINESS

9. NEW BUSINESS

- Accept resignation of Councilman Kokotek, and consideration of appointment to fill the vacant seat.
- Reschedule January 2024 meeting date due to January 1st holiday.

10. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting

11. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Susan Coleman
- Beaty Jackson
- Charles Fields
- Tom Hayes
- Jack McCrady

12. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- December 15th – Trail Town Twirl Contra Dance at the Rock School Auditorium at 8 pm
- December 22nd – Town Hall closed half day in observance of Christmas Eve
- December 25th – January 1st, 2024 – Town Hall closed in observance of Christmas and New Year's Day

* *For information on upcoming events, go to our website visitdamascus.org. For citizen info go to damascus.org, and don't forget our social media presence on **Facebook** and **Instagram!***

13. *(if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

- **ADJOURN**