

DRAFT AGENDA

February 2, 2026

6pm Regular Called Council Meeting
Damascus Town Hall

- CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES : January 5, 2026, Regular Council Meeting

3. AGENDA APPROVAL

❖ *Call to Order (Planning Commission)*

4. Joint Public Hearing with the Planning Commission regarding a proposed amendment to the Code of the Town of Damascus, Chapter 34, adding Article III, Section 34-64 through 34-100 to regulate the operation of golf carts within the town limits.

- i. Planning Commission Discussion and Possible Action
- ii. Open the Floor for Public Comment, Close once finished
- iii. Town Council Discussion and Possible Action

❖ *Adjourn (Planning Commission)*

5. COMMITTEE REPORTS

i. Budget, Finance and Administration – Jeff Buckley

- Treasurer's Report submitted by Shawna Cook
- Schedule budget workshops

ii. Streets, Lights and Maintenance – Derwin Creech

iii. Parks and Recreation – Buddy Albro / Hunter Faust

iv. Planning Commission - Chris Bell

v. Police and Fire Advisory – Sammy Campbell

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report – Chief Turner

vi. Code Enforcement Officer's Report submitted by Marty Berry

vii. Special Committees

- Community Events & Economic Engagement Coordinator – K.T. Martin
- Damascus Health Center Commission – Seat vacancy (S. Albro's term ending Dec. 31, 2029)

6. CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

7. MANAGER'S REPORT – Chris Bell

8. LEGAL MATTERS

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Parks and Recreation Personnel, per VA Code Section 2.2-3711 (A)(1).

9. UNFINISHED BUSINESS

- Creekside Park ITB award (FEMA funds) – Council action needed
- Creekside Park hydroseeding expense (FEMA funds) - Council action needed
- Urban and Community Forestry - tree planting project update
- VDOF grant expense plan – Council action needed

10. NEW BUSINESS

11. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Buddy Albro
- Jeff Buckley
- Sam Campbell
- Derwin Creech
- Hunter Faust
- Charles Fields

13. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

Town Hall will be CLOSED on the following days in January:

February 16th – George Washington Day

- * For information on upcoming events, go to our website visitdamascus.org. For citizen info go to damascus.org, and don't forget our social media presence on **Facebook** and **Instagram**!

14. Motion to

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*

- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

- ADJOURN (include time)