

# AGENDA

**February 3, 2025**

6pm Regular Called Council Meeting  
*Rock School Auditorium*

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

January 6, 2024 – Regular Council Meeting

3. AGENDA APPROVAL

4. List of regular scheduled meetings (may be changed if needed) and appointment of committee Chairs

5. COMMITTEE REPORTS

i. Budget, Finance and Administration

➤ Treasurer's Report submitted by Shawna Cook

ii. Streets, Lights and Maintenance

➤ Robbie Kemmerlin has resigned as the Interim Project Coordinator for Public Works as of January 29<sup>th</sup> but still plans to stay involved through volunteering. We are thankful for his service to the community in this role.

iii. Parks and Recreation

➤ Seat vacancy

iv. Planning Commission, Chris Bell

v. Police and Fire Advisory

➤ DPD Monthly Report – Chief Turner

➤ DVFD Monthly Report – Chief Turner

vi. Code Enforcement Officer Report

vii. Special Committees

➤ Damascus Strong Direct Fund Committee – Kerry Guest/Tony Miller

## 6. CITIZENS COMMENTS

*\* Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

## 7. MANAGER'S REPORT – Chris Bell

## 8. LEGAL MATTERS

Consideration of representation - Legal Counsel (Lucy Phillips is retired)

*(If necessary) At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of \_\_\_\_\_, per VA Code Section 2.2-3711 (A)(L).*

## 9. UNFINISHED BUSINESS

- Town Hall renovation bids
- Ordinance to set meeting time for Regular Called Council meetings
- Resolution proposing to sell and grant a franchise for an electric power transmission and distribution system in the Town of Damascus. *(The previous agreement has expired.)*
- Zoning map update

## 10. NEW BUSINESS

- Resolution adopting the 2025 Mt Rogers Planning District's pre-disaster hazard mitigation plan
- Brownsfield Assistance Options for the Bayer property

## 11. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

## 12. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Buddy Albro
- Jeff Buckley
- Sam Campbell
- Hunter Faust
- Charles Fields
- Jack McCrady

## 13. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- Feb. 11<sup>th</sup> – VA Tourism Strategic Planning Business Workshop (DTC, 4-6pm)
- Feb. 12<sup>th</sup> - VA Tourism Strategic Planning Community Workshop (DTC, 4-6pm)
- Feb. 17<sup>th</sup> – Town Hall CLOSED in observance of George Washington Day
- The next Regular Called Council Meeting will be held on March 3, at the Rock School Auditorium, at 6pm

\* For information on upcoming events, go to our website **visitdamascus.org**. For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram!**

14. *(if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
  
  - *RETURN TO OPEN SESSION*
  
  - *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*
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- **ADJOURN** *(include time)*