

DRAFT AGENDA

April 7, 2025

6pm Regular Called Council Meeting
Rock School Auditorium

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

March 3, 2025 – Regular Council Meeting

March 12, 2025 – Emergency Special Called Council Meeting, Closed Session only

April 1, 2025 – Special Called Council Meeting, Closed Session only

3. AGENDA APPROVAL

4. Joint public hearing regarding a proposed rezoning to amend the Zoning Map of the Town of Damascus, Virginia to rezone the following properties 609, 577, and 571 Adkins St. (tax map ID #172B3-A-71D, 172B3-A-71C, 172B3-A-71B, 172B3-A-71, 172B3-A-71A1) and 702 N Beaver Dam Ave. (tax map ID #172B1-A-6) from Residential to General Commercial, 872 N. Beaver Dam Ave. (tax map ID #172B1-A-1) from Industrial to General Commercial, the Damascus Town Park (tax map ID #172B1-A-147, 172B1-A-149, 172B1-A-150, 172B1-A-153, 172B1-A-154, 172B1-A-155, 172B1-A-156, 172B1-A-157, 172B2-A-A), the Laurel Creek Park (tax map ID #172B2-A-11, 172B2-A-12, 172B2-2-2), and the Damascus Dog Park at 299 Whistlestop Rd. (tax map ID #172B2-A-115A) from Residential to Green Space. The proposed zoning map amendment from R-1 or I to C-2 would allow for higher density development and flexible commercial use. The proposed zoning map amendment from R-1 or C-2 to G would limit development and promote sustainable community use.

- i. Call to Order – Planning Commission
- ii. Staff Presentation – Chris Bell
- iii. Open the Joint Public Hearing to solicit comments – Mayor Lamb
- iv. Close the Public Hearing – Mayor Lamb
- v. Planning Commission Discussion and Possible Action
- vi. Town Council Discussion and Possible Action
- vii. Adjourn - Planning Commission

5. COMMITTEE REPORTS

- i. Budget, Finance and Administration – Jeff Buckley

- Treasurer's Report submitted by Shawna Cook

ii. Streets, Lights and Maintenance – Jack McCrady

iii. Parks and Recreation – Buddy Albro

- Next Trail Days Committee meeting – April 14th, 4pm
- June Contra Dance status
- September Trout Days approval
- Town Pool – 2025 swim season status

iv. Planning Commission - Chris Bell

a. First Reading - To Repeal and Re-Enact Article 7A, Floodplain Overlay Districts of Appendix A, Zoning, create Article 7B, Green Space District, and to Repeal Chapter 30, Flood Damage Prevention, of the Code of Ordinances of the Town of Damascus, Virginia, to Conform Floodplain Management Standards to Federal and State Requirements

b. First Reading - To Amend Chapter 52, Subdivisions, and Appendix B of the Code of Ordinances of the Town of Damascus, Virginia, to Conform to Requirements of State Law and to Establish Fees for Subdivision Plat Review

* *A copy of each is available for inspection in the Clerk's office and at the table during the meeting*

c. *Motion to schedule Joint Public Hearing with the Planning Commission at the May 5th Council Meeting regarding the two items that just had their first readings.*

d. Walker's Ride Along vacation rental - site plan approval

i. Police and Fire Advisory – Sammy Campbell

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report – Chief Turner

ii. Code Enforcement Officer Report

iii. Special Committees – Damascus Strong, Mark Graham (Wash Co Business Challenge)

5) CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

6) MANAGER'S REPORT – Chris Bell

7) LEGAL MATTERS

- i. Town Park – Mock parcel # 172B1-A-148
- ii. Determination of Legal Counsel

(and if necessary) At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of _____, per VA Code Section 2.2-3711 (A)(L).

8) UNFINISHED BUSINESS

- i. Second Reading - Ordinance to Adopt and Enact a Republication of the Code of Ordinances of the Town of Damascus, Virginia, Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing when such Code and this Ordinance shall become Effective
 - * *Council action – motion to adopt the ordinance as presented*
- ii. Second Reading - To Amend Chapter 2, Sections 2-105 and 2-111, and Repeal Sections 2-296 through 2-303, of the Code of Ordinances of the Town of Damascus, Virginia, to Revise “Park and Recreation Commission” to “Parks, Recreation, and Trail Days Committee”
 - * *Council action – motion to adopt the ordinance as presented*
- iii. Second Reading - To Amend Chapter 10, Section 10-1, and to Repeal Sections 10-3 through 10-16 of the Code of Ordinances of the Town of Damascus, Virginia, to Adopt by Reference the Animal Control Ordinances of the County of Washington, Virginia
 - * *Council action – motion to adopt the ordinance as presented*
- iv. Second Reading - To Amend Chapter 22, Sections 22-318, 10-320, and 22-324 to Repeal Sections 10-321 through 10- 323, and to Create Appendix B, Fee Schedule, of the Code of Ordinances of the Town of Damascus, Virginia, to Update and Establish the Amount of Town License Tax on Amusement Machines
 - * *Council action – motion to adopt the ordinance as presented*
- v. Second Reading - To Amend Chapter 22, Sections 22-400 through 22-406, and Appendix B, Fee Schedule, of the Code of Ordinances of the Town of Damascus, Virginia, Regarding the Town Motor Vehicle License Fee
 - * *Council action – motion to adopt the ordinance as presented*
- vi. Petition to Establish an Arts & Entertainment Council – Rheda Dolinger

9) NEW BUSINESS

10) CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

11)MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Buddy Albro
- Jeff Buckley
- Sam Campbell
- Hunter Faust
- Charles Fields
- Jack McCrady

12)UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- The next Regular Called Council Meeting will be held on May 5, at 6pm at the Rock School Auditorium

- * For information on upcoming events, go to our website **visitdamascus.org**. For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram!**

13) (If necessary) Motion to

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
 - *RETURN TO OPEN SESSION*
 - *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*
- **ADJOURN** *(include time)*