

DRAFT AGENDA

May 5, 2025

6pm Regular Called Council Meeting
Rock School Auditorium

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

April 7, 2025 – Regular Council Meeting, including the April 16th continuation

April 28, 2025 – Special Called Council Meeting and Public Hearing

3. AGENDA APPROVAL

4. Joint public hearing regarding proposed amendments to the code of ordinances of the Town of Damascus, to repeal and re-enact article 7A, Floodplain Overlay Districts, of Appendix A, Zoning, establish Article 7B, Green-Space Overlay District, to repeal Chapter 30, Flood Damage Prevention, to conform floodplain management standards to federal and state requirements, to amend Chapter 52, Subdivisions, (Sections 3, 6, 7, 33, 35, 36, 38, 65, 66, 96, 123, 188) and Appendix B, to conform to requirements of state and federal law and to establish fees for subdivision plat review.

- i. Call to Order – Planning Commission
- ii. Staff Presentation, 2nd Reading – Chris Bell
 - a. To Repeal and Re-Enact Article 7A, Floodplain Overlay Districts of Appendix A, Zoning, create Article 7B, Green Space District, and to Repeal Chapter 30, Flood Damage Prevention, of the Code of Ordinances of the Town of Damascus, Virginia, to Conform Floodplain Management Standards to Federal and State Requirements
 - b. To Amend Chapter 52, Subdivisions, and Appendix B of the Code of Ordinances of the Town of Damascus, Virginia, to Conform to Requirements of State Law and to Establish Fees for Subdivision Plat Review
- iii. Open the Joint Public Hearing to solicit comments – Mayor Lamb
- iv. Close the Public Hearing – Mayor Lamb
- v. Planning Commission Recommendation to Approve
- vi. Town Council Discussion and Possible Action
- vii. Adjourn - Planning Commission

5. COMMITTEE REPORTS

- i. Budget, Finance and Administration – Jeff Buckley

- Treasurer's Report submitted by Shawna Cook

ii. Streets, Lights and Maintenance – Jack McCrady

iii. Parks and Recreation – Buddy Albro

- Appalachian Trail Days: Tent City opens May 15th, Festival May 16th-18th
- Town Pool – 2025 swim season updates
- Trout Days report – Hunter Faust

iv. Planning Commission - Chris Bell

v. Police and Fire Advisory – Sammy Campbell

- DPD Monthly Report – Chief Turner
- DVFD Monthly Report – Chief Turner

vi. Code Enforcement Officer's Report

vii. Special Committees

5) CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

6) MANAGER'S REPORT – Chris Bell

7) LEGAL MATTERS

- i. At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of Public Works Personnel Matters, per VA Code Section 2.2-3711 (A)(1).

8) UNFINISHED BUSINESS

9) NEW BUSINESS

- Resolution and General Assurances and Certification for a CDBG Planning Grant Application for Urgent Needs Funds
- Scattered Site Housing Rehabilitation Project - Phase II
- Trails to Recovery – request for funds
- SORBA Tri-Cities/USFS - expanding trail network, matching funds request

10) CONSENT AGENDA

- Consideration of invoices exceeding \$2,500

- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

11) MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Buddy Albro
- Jeff Buckley
- Sam Campbell
- Hunter Faust
- Charles Fields
- Jack McCrady

12) UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- Damascus Farmers Market at Laurel Creek Park, Thursdays from 4-7pm
- Town-Wide Yard Sale – May 10th
- Tent City opens May 15th, Trail Days Festival - May 16th-18th
- May 17 – 23: TransVirginia Bike Route Grand Depart from DC to Damascus
- Holston High School Graduation – May 22nd
- Town Hall will be CLOSED on May 26th, in observance of Memorial Day
- The next Regular Called Council Meeting will be held on June 2, at 6pm at the Rock School Auditorium

- * For information on upcoming events, go to our website **visitdamascus.org**. For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram!**

13) Motion to

- RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS
 - RETURN TO OPEN SESSION
 - CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.
- ADJOURN (*include time*)