

# AGENDA

**June 4, 2024**

7pm Regular Called Council Meeting

*Damascus Town Hall*

- **CALL TO ORDER & WELCOME**

1. PLEDGE OF ALLEGIANCE AND INVOCATION

2. APPROVAL OF MINUTES

May 6, 2024 - Regular Council Meeting

May 7, 2024 – Special Called Council Meeting

3. AGENDA APPROVAL

4. Public Hearing to apply for CDBG (Community Development Block Grant) funds for Phase II of the Scattered Site Housing Rehab Project. Council will also need to pass a resolution and complete the certification of signatures as well.

5. FY24-25 Budget Public hearing

6. COMMITTEE REPORTS

i. Budget, Finance and Administration, Jack McCrady

➤ Treasurer's Report submitted by Shawna Cook

ii. Streets, Lights and Maintenance, Jack McCrady

➤ Public Works Monthly Report

○ Tractor quote

iii. Parks and Recreation, Beaty Jackson

iv. Planning Commission, Gavin Blevins

v. Police and Fire Advisory, Tom Hayes

➤ DPD Monthly Report – Chief Turner

➤ DVFD Monthly Report – Chief Turner

vi. Special Committees

7. CITIZENS COMMENTS

*\* Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

**8. MANAGER'S REPORT – Gavin Blevins**

**9. LEGAL MATTERS (if necessary)**

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of \_\_\_\_\_, per VA Code Section 2.2-3711 (A) (\_\_\_).

**10. OLD BUSINESS**

- i. Transient Lodging in Residential Areas

**11. NEW BUSINESS**

- i. 2024 DMO (Destination Marketing Organization) Grant
- ii. Schedule a Special Called Meeting for adopting the FY24-25 budget, conducting interviews for the Town Manager position, and any other business Council wished to include.

**12. CONSENT AGENDA**

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

**13. MAYOR & COUNCIL MEMBERS REPORTS**

- Katie Lamb
- Susan Coleman
- Beaty Jackson
- Charles Fields
- Tom Hayes
- Robbie Kemmerlin
- Jack McCrady

**14. UPCOMING EVENTS & OTHER ANNOUNCEMENTS**

- Farmers Market - Saturdays 9am-noon
- Town Pool is open for the season
- June 1<sup>st</sup> – Dam Yeti 50 Miler and 55k race
- 1<sup>st</sup> and 29<sup>th</sup> – 'Fire By Night' in the Town Park with local churches
- June 19<sup>th</sup> – Town Hall will be CLOSED in observance of Juneteenth

- \* *For information on upcoming events, go to our website [visitdamascus.org](http://visitdamascus.org). For citizen info go to [damascus.org](http://damascus.org), and don't forget our social media presence on **Facebook** and **Instagram**!*

**15. (if necessary, motion to)**

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
  - *RETURN TO OPEN SESSION*
  - *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*
- **ADJOURN**