

# DRAFT AGENDA

**June 5, 2023**

7pm Regular Called Council Meeting  
*Damascus Town Hall*

## ▪ CALL TO ORDER & WELCOME

1. PLEDGE OF ALLEGIANCE AND INVOCATION
2. APPROVAL OF MINUTES
  - May 1, 2023 - Regular Called Council Meeting
3. AGENDA APPROVAL
4. 2023-24 Budget Public Hearing
5. Set date for Special Called Council Meeting for 2023-24 Budget Adoption
6. 2021-22 Fiscal Year Audit Report – Owens CPA & Associates
7. COMMITTEE REPORTS
  - i. Budget, Finance and Administration, Jack McCrady
    - Treasurer's Report – Shawna Cook
  - ii. Streets, Lights and Maintenance, Jack McCrady
  - iii. Parks and Recreation, Susan Coleman
    - Reorganize Committee
    - Christmas Tree Market Decision for 2023
  - iv. Planning Commission, Gavin Blevins
  - v. Police and Fire Advisory, Tom Hayes
    - DPD Monthly Report – Chief Turner
    - DVFD Monthly Report - Chief Turner
  - vi. Special Committees
    - Waterway Park – Richard Smith
8. CITIZENS COMMENTS

*\* Citizens wishing to address the Council (for a maximum of five minutes) are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

**9. MANAGER'S REPORT - Gavin Blevins**

**10. LEGAL MATTERS (if necessary)**

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of \_\_\_\_\_, per VA Code Section 2.2-3711 (A) (\_).

**11. OLD BUSINESS**

**12. NEW BUSINESS**

- \* United Healthcare Employee Life Insurance Renewal

**13. CONSENT AGENDA**

- \* Consideration of invoices exceeding \$2,500
- \* Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council meeting.

**14. MAYOR & COUNCIL MEMBERS REPORTS**

- Katie Lamb
- Susan Coleman
- Charles Fields
- Tom Hayes
- Beaty Jackson
- Jesse Kokotek
- Jack McCrady

**15. UPCOMING EVENTS & OTHER ANNOUNCEMENTS**

- \* Damascus Farmers Market open every Saturday 9am-noon
- \* June 3<sup>rd</sup> – Dam Yeti 50 Miler/55k
- \* June 4<sup>th</sup> – One Way Ministries' 'Fire By Night' event in Town Park
- \* Town Hall will be CLOSED on June 19<sup>th</sup>, in recognition of Juneteenth
- \* June 23<sup>rd</sup> – Trail Town Twirl Contra Dance at the Rock School Auditorium
- \* June 25<sup>th</sup> – Gospel Singing in Town Park with Faith Baptist Church
- \* July 3<sup>rd</sup> – Damascus Independence Day Celebration
- \* Town Hall will be CLOSED on July 4<sup>th</sup>, in Observance of Independence Day
- \* The July Council Meeting will be held on July 10<sup>th</sup> at 7pm

For upcoming events, go to our website [visitdamascus.org](http://visitdamascus.org) and check out the **Events Calendar**. For citizen info go to [damascus.org](http://damascus.org), and don't forget our social media presence on **Facebook** and **Instagram**!

*16. (if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

\* **ADJOURN**