

AGENDA

September 3, 2024

6pm Joint Public Hearing

Damascus Town Hall

- CALL TO ORDER – Town Council
- CALL TO ORDER – Planning Commission

The Town Council and Planning Commission of the Town of Damascus, Virginia will conduct a joint public hearing regarding a proposed amendment to Articles 16 & 18 of the zoning ordinance to transfer authority from the Board of Zoning Appeals to Town Council for the issuance of conditional use permits.

1. Staff Presentation
2. Open the Joint Public Hearing to solicit comments – Mayor Lamb
3. Close the Public Hearing – Mayor Lamb
4. Planning Commission Discussion and Possible Action
5. Town Council Discussion and Possible Action
6. Adjourn - Planning Commission
7. Recess– Town Council

7pm Regular Called Council Meeting

1. PLEDGE OF ALLEGIANCE AND INVOCATION
2. The Town Council of the Town of Damascus, Virginia will conduct a public hearing regarding a proposed rezoning to amend the Zoning Map of the Town of Damascus, Virginia to rezone the property at 609 Orchard Hill Rd. (tax map ID #172B3-A-71D, 172B3-A-71B, 172B3-A-71) from Residential to General Commercial. The proposed zoning map amendment from R-1 to C-2 would allow for higher density development and flexible commercial use.
3. Staff Presentation / Planning Commission Recommendation
4. Open the Public Hearing to solicit comments – Mayor Lamb
5. Close the Public Hearing – Mayor Lamb
6. Town Council Discussion and Possible Action
7. APPROVAL OF MINUTES
 - August 5, 2024 - Regular Council Meeting
 - August 12, 2024 – Special Called Council Meeting

8. AGENDA APPROVAL

9. COMMITTEE REPORTS

- i. Budget, Finance and Administration, Jack McCrady
 - Treasurer's Report submitted by Shawna Cook
- ii. Streets, Lights and Maintenance, Jack McCrady
 - A Council Poll was conducted Aug. 21^s for the hiring of Nick Span, who has been interviewed by Ms. Coleman and Mr. Kemmerlin, as a part-time Public Works employee, up to 30 hours per week, and at a salary of \$16 per hour. The Council approved (5-1, with Mr. Fields opposed).
- iii. Parks and Recreation, Beaty Jackson
 - Seat Vacancy (*Bryant vacated*)
- iv. Planning Commission, Chris Bell
- v. Police and Fire Advisory, Tom Hayes
 - DPD Monthly Report – Chief Turner
 - DVFD Monthly Report – Chief Turner
- vi. Special Committees

10. CITIZENS COMMENTS

** Citizens wishing to address the Council are asked to sign in on the Public Participation Register provided at the podium, and if participating electronically please clearly state your name and address for the record.*

11. MANAGER'S REPORT – Chris Bell

12. LEGAL MATTERS (*if necessary*)

At the appropriate time, motion to Recess into Closed Session for Discussion and Consideration of _____, per VA Code Section 2.2-3711 (A) (___).

13. OLD BUSINESS

- Board of Zoning Appeals – Seek appointment to fill the seat vacated by Doug Carpenter

14. NEW BUSINESS

- The Crooked Road, Board of Directors Appointment
- Blue Ridge Snorkel Trail

Proposed motion: Motion to add the Laurel Creek confluence as a site on the Blue Ridge Snorkel Trail and allow for signage at the Town Park and Creekside Park sponsored by the Virginia Chapter of the Native Fish Coalition.

15. CONSENT AGENDA

- Consideration of invoices exceeding \$2,500
- Invoices - 'Pay the Bills' presented, as well as the standard and/or recurring bills that will come in before the next Regular Called Council Meeting

16. MAYOR & COUNCIL MEMBERS REPORTS

- Katie Lamb
- Susan Coleman
- Beaty Jackson
- Charles Fields
- Tom Hayes
- Robbie Kemmerlin
- Jack McCrady

17. UPCOMING EVENTS & OTHER ANNOUNCEMENTS

- Farmers Market is open on Saturdays 9am-noon
- Sept 7th – 'Fire by Night' event in the town park, 7-9pm
- The Town Council and Planning Commission of the Town of Damascus, Virginia will conduct a joint public hearing at 6:00 PM on Monday, September 9th, 2024 regarding a proposed amendment to Article 8 and Sections 15.5, 15.9, & 16.5-3 of the zoning ordinance to prohibit transient & semi-transient lodging in R-1, R-2, R-3 and Industrial zones within the town limits.
- Sept. 24th – Candidates Forum at Holston High School, hosted by the League of Women voters of Washington County

* For information on upcoming events, go to our website **visitdamascus.org**. For citizen info go to **damascus.org**, and don't forget our social media presence on **Facebook** and **Instagram!**

18. *(if necessary, motion to)*

- *RECESS INTO CLOSED SESSION FOR ITEMS LISTED UNDER LEGAL MATTERS*
- *RETURN TO OPEN SESSION*
- *CERTIFY (individually): We Certify that only public business matters lawfully exempted from open meeting requirements and only such matters identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.*

• **ADJOURN**