

**Damascus General Fund - Budget Worksheet**  
**June 04, 2024**

	<u>FY2024</u> <u>Budget</u>	<u>Proposed</u> <u>Budget</u> <u>FY2025</u>
<b><u>Revenues</u></b>		
10-301-00 INTEREST INCOME	0.00	15,483.58
10-301-01 PENALTY/INTEREST	0.00	1,000.00
10-301-02 PENALTY/INTEREST 2010	0.00	0.00
10-301-03 PENALTY/INTEREST 2011	0.00	0.00
10-301-04 PENALTY /INTEREST 2012	0.00	0.00
10-301-05 PENALTY/INTEREST 2013	0.00	0.00
10-301-06 PENALTY INTEREST 2014	0.00	0.00
10-301-07 PENALTY/INTEREST 2015	0.00	0.00
10-301-08 PENALTY/INTEREST 2016	0.00	0.00
10-301-09 PENALTY/INTEREST 2017	0.00	0.00
10-301-10 PENALTY/INTEREST 2018	250.00	0.00
10-301-11 PENALTY/INTEREST 2019	500.00	0.00
10-301-12 PENALTY/INTEREST 2020	750.00	250.00
10-301-13 PENALTY/INTEREST 2021	1,000.00	500.00
10-301-14 PENALTY/INTEREST 2022	1,500.00	750.00
10-301-15 PENALTY/INTEREST 2023	0.00	1,000.00
10-301-16 Penalty/Interest 2024		8,000.00
10-302-00 LODGING TAXES - MONTHLY	95,000.00	127,245.00
10-304-00 MEALS TAXES - MONTHLY	190,000.00	190,000.00
10-310-01 REAL ESTATE TAXES	0.00	0.00
10-310-03 STATE CAR TAX REFUND/PPTRA	4,755.00	4,755.00
10-310-04 REAL ESTATE TAXES 2010	0.00	0.00
10-310-06 REAL ESTATE TAX 2011	0.00	0.00
10-310-08 REAL ESTATE TAX 2012	0.00	0.00
10-310-09 PERSONAL PROP TAX 2012	0.00	0.00
10-310-10 REAL ESTATE TAX 2013	0.00	0.00

10-310-11 PERSONAL PROP TAX 2013	0.00	0.00
10-310-12 REAL ESTATE TAXES 2014	0.00	0.00
10-310-13 PERSONAL PROP TAX 2014	0.00	0.00
10-310-14 REAL ESTATE TAXES 2015	0.00	0.00
10-310-16 REAL ESTATE TAXES 2016	0.00	0.00
10-310-18 REAL ESTATE TAXES 2017	0.00	0.00
10-310-20 REAL ESTATE TAXES 2018	0.00	0.00
10-310-21 PERSONAL PROP 2018	0.00	0.00
10-310-22 REAL ESTATE TAXES 2019	0.00	0.00
10-310-23 PERSONAL PROP 2019	0.00	0.00
10-310-24 REAL ESTATE TAXES 2020	500.00	500.00
10-310-25 PERSONAL PROP 2020	0.00	0.00
10-310-26 REAL ESTATE TAXES 2021	1,000.00	1,000.00
10-310-27 PERSONAL PROP 2021	0.00	0.00
10-310-28 REAL ESTATE TAXES 2022	1,500.00	1,500.00
10-310-29 PERSONAL PROP TAXES 2022	0.00	0.00
10-310-30 REAL ESTATE TAXES 2023	225,000.00	1,500.00
10-310-31 PERSONAL PROP TAXES 2023	25,000.00	0.00
10-310-32 Real Estate Taxes 2024		225,000.00
10-310-33 Personal Property Taxes 2024		78,000.00
10-311-00 BUSINESS LICENSES	72,000.00	72,000.00
10-312-00 LICENSE FEE-PP	16,500.00	16,500.00
10-313-00 WASH CO SALES TAX - MONTHLY	59,000.00	59,000.00
10-314-00 BANK FRANCHISE TAX/ANNUAL/JUNE	10,000.00	13,125.00
10-315-00 VA LAW ENFORCE GRANT-599	31,852.00	31,852.00
10-315-01 POLICE GRANT-BYRNE	3,068.00	3,068.00
10-315-03 PD PARKING FINES	0.00	500.00
10-315-04 Police Forfeiture		3,375.79
10-315-07 PD Transporting Prisoners - DCJS		1,000.00
10-315-08 PD-ACCIDENT REPORTS - \$5 per	0.00	0.00
10-315-11 POLICE GRANT - LOLE	1,000.00	1,000.00
10-316-01 BZA FEES/CUP/ZONING PERMIT	750.00	500.00
10-319-00 PD FINES-MONTHLY WASHCO	8,000.00	8,000.00
10-319-01 PD-RESTITUTION	0.00	0.00

10-321-00 VA FIREMEN'S GRANT-ATL	15,000.00	15,000.00
10-321-01 DVFD MISC/PHONE BILL	750.00	750.00
10-322-00 LITTER CONTROL GRANT	1,329.00	1,329.00
10-323-00 UTILITY TAXES-APCO/MONTHLY	29,500.00	29,500.00
10-323-01 COMMONWLTH COMMUNICTN TAX	17,300.00	17,300.00
10-324-00 GENERAL FUND RESERVE	1,037,338.49	350,000.00
10-324-01 ANTHEM RECOVERY RESERVE	43,500.00	43,500.00
10-324-01 CDBG Program Income RESERVE		13,548.82
10-324-02 ARPA Fund Reserve		601,323.26
10-324-03 Police Car Fund Reserve		0.00
10-325-00 MISC REVENUE	0.00	0.00
10-330-01 POOL FEES	15,000.00	15,500.00
10-330-02 POOL FOOD SALES	3,000.00	3,000.00
10-331-01 WASHCO REC/QTR 072700	7,897.00	7,897.00
10-333-01 WEBSITE	3,250.00	2,000.00
10-334-01 Beaverdam Creek Trail RESERVE	0.00	0.00
10-334-03 INDEPENDENCE DAY CELEBRATION	0.00	100.00
10-334-04 FARMER'S MARKET	3,250.00	2,200.00
10-334-05 TRAIL DAYS/WASHCO QTR 072700	70,000.00	167,000.00
10-334-07 CAMPGROUND/SCOUTS REVENUE	1,500.00	2,000.00
10-334-08 SPECIAL EVENTS/XMAS FEST/E&E	1,500.00	1,000.00
10-334-10 WATERWAY PARK	10,000.00	0.00
10-334-11 CIGARETTE TAX	62,600.00	48,000.00
10-334-12 TOURISM & MARKETING	4,000.00	0.00
10-334-15 TOWN MERCHANDISE SALES	3,500.00	3,000.00
10-334-22 GAZEBO/PARK RENT/FEES/MEALS TX	750.00	1,750.00
10-334-23 PD CALENDAR ADS-\$1,200/YR	750.00	750.00
10-334-30 DAMASCUS BUSINESS GROUP-JAN	1,800.00	1,800.00
10-334-33 VTC GRANT FUNDS	20,000.00	31,680.00
10-334-37 TRRC-3601-TRAIL CTR	0.00	0.00
10-334-39 DHCD Remittance	447,294.11	10,000.00
10-334-40 DOF Community Forestry		51,250.00
<b>Total Revenues</b>	<b>2,549,733.60</b>	<b>2,287,582.45</b>

Expenditures

**Administrative**

10-400-01 ADMIN WAGES	108,838.29	123,538.78
10-400-02 ADMIN FICA-U1	8,326.13	15,124.70
10-400-03 MAYOR/COUNCIL WAGES	23,700.00	0.00
10-400-04 Town Mgr/ MRPDC	42,000.00	67,600.00
10-400-05 LEGAL SERVICES	12,000.00	38,400.00
10-400-06 AUDIT/ACCOUNTING	15,000.00	15,000.00
10-400-07 ADMIN POSTAGE	750.00	750.00
10-400-09 TAX TICKETS/PRINT&MAIL	5,550.00	5,550.00
10-400-10 LINE OF CR-DEBT SERVICE	6,200.00	6,200.00
10-400-11 BLDG MAINTENANCE	20,000.00	2,000.00
10-400-12 TOWN HALL ELECTRICITY	7,000.00	7,000.00
10-400-13 TOWN HALL-LP/GAS	2,000.00	2,000.00
10-400-14 WASH CO SERV AUTHORITY	1,200.00	1,400.00
10-400-15 TELEPHONE	3,600.00	3,600.00
10-400-17 ELECTION EXPENSES	600.00	600.00
10-400-19 IT HARDWARE AND SERVICES	16,200.00	18,000.00
10-400-20 OFFICE SUPPLIES & COMPUTER EXP	4,000.00	5,000.00
10-400-21 DONATIONS	0	1,500.00
10-400-22 ADMIN RETIREMENT	3,750.00	6,450.00
10-400-23 HEALTH INSURANCE	4,000.00	13,689.60
10-400-25 MISC EXPENSES	1,500.00	1,500.00
10-400-26 TOWN MERCHANDISE EXP	2,000.00	2,500.00
10-400-27 PROFESSIONAL SERVICES	4,500.00	5,000.00
10-400-28 TOURISM & MARKETING	5,000.00	10,000.00
10-400-29 IN SERVICE TRAINING/TRAVEL	1,500.00	2,000.00
10-400-30 ACCUFUND Software		10,000.00
10-400-31 Software Support + Tax Conversion		4,500.00
10-400-32 VACORP Insurance	25,600.00	27,062.00
10-400-33 CONTINGENCY-ANTHEM RECOVERY	43,500.00	43,500.00
10-400-34 ADVERTISING	12,441.60	500.00
10-400-35 LIFE INSURANCE	200.00	300.00

10-400-37 FLOOD INSURANCE	8,000.00	15,106.06
10-400-38 LITTER & RECYCLNG GRANT EXP.	1,329.00	1,329.00
10-400-39 DAMASCUS TRAIL CENTER	5,000.00	5,000.00
10-400-40 CDBG Program Income		13,548.82
10-400-41 Lease Agreements		6,600.00
10-400-60 PAYROLL TAXES UNEMPLOYMENT	1,750.00	1,750.00
10-400-61 BANK FEES	1,400.00	1,400.00
10-400-71 VTC Grant Expense	20,000.00	31,680.00
10-400-72 DHCD Housing Projects	447,294.11	10,000.00
10-400-73 DOF Community Forestry		51,250.00
<b>Total Administrative</b>	<b>865,729.13</b>	<b>577,928.96</b>

**Mayor and Council**

10-401-01 Mayor and Council Wages	0.00	23,700.00
10-401-02 Mayor and Council FICA	0.00	1,896.00
<b>Total Mayor and Council</b>	<b>0.00</b>	<b>25,596.00</b>

**Public Works**

10-500-01 PUBLIC WORKS WAGES	132,411.24	171,280.28
10-500-02 PUBLIC WORKS FICA-U1	10,129.46	13,702.42
10-500-03 STREET/BRIDGE LIGHTING	16,000.00	16,000.00
10-500-04 VEHICLE MAINTENANCE	3,000.00	2,500.00
10-500-05 MATERIALS/SUPPLIES	3,000.00	2,500.00
10-500-06 SOLID WASTE DISPOSAL	1,000.00	1,000.00
10-500-07 STREETS & SIDEWALKS	111,000.00	111,000.00
10-500-08 LOANS/DEBT SERVICE	9,200.00	9,200.00
10-500-09 WATER/SEWER	850.00	850.00
10-500-10 EQUIPMENT	2,500.00	2,000.00
10-500-11 EQUIPMENT REPAIR	2,500.00	2,000.00
10-500-12 STREET REPAIR SUPPLIES	2,250.00	2,250.00
10-500-13 CAPITAL OUTLAY	40,000.00	30,000.00
10-500-14 HEATING LP/GAS	2,000.00	3,000.00
10-500-15 TELEPHONE	950.00	950.00
10-500-16 PROFESSIONAL SERVICES	20,000.00	20,000.00

10-500-22 RETIREMENT	1,000.00	1,000.00
10-500-23 HEALTH INSURANCE	12,441.60	20,534.40
10-500-25 MISC EXPENSES	1,500.00	1,592.92
10-500-26 GASOLINE	4,500.00	4,000.00
10-500-28 UNIFORMS	1,200.00	1,600.00
10-500-29 LIFE INSURANCE	300.00	300.00
10-500-60 Unemployment	0.00	450.00
<b>Total Public Works</b>	<b>377,732.30</b>	<b>417,710.02</b>

**Police Department**

10-510-01 POLICE WAGES	192,241.27	209,567.62
10-510-02 POLICE FICA-U1	14,706.46	16,765.41
10-510-03 VEHICLES & MAINTENANCE	6,000.00	6,000.00
10-510-04 CONTRACT SERVICES	10,533.00	10,533.00
10-510-05 POLICE EQUIPMENT	4,000.00	4,250.00
10-510-06 OFFICE SUPPLIES	250.00	200.00
10-510-08 TELEPHONE	1,800.00	1,800.00
10-510-09 MEDICAL EXAMS	1,000.00	750.00
10-510-10 POLICE TRAINING	4,500.00	4,500.00
10-510-11 UNIFORMS	1,750.00	1,750.00
10-510-13 COMPUTER EQUIPMENT	5,000.00	5,000.00
10-510-14 GASOLINE	16,000.00	14,000.00
10-510-22 RETIREMENT	4,500.00	4,500.00
10-510-23 HEALTH INSURANCE	24,883.20	28,836.00
10-510-24 EVENT SECURITY	500.00	500.00
10-510-25 MISCELLANEOUS	250.00	250.00
10-510-26 BYRNE GRANT PURCHASE	3,068.00	3,068.00
10-510-27 CALENDAR FUNDS/CHRISTMAS DIN.	750.00	750.00
10-510-28 FINE RESERVE	8,000.00	8,000.00
10-510-29 599 LE GRANT WAGES	31,852.00	31,852.00
10-510-30 Police Forfeiture		3,375.79
10-510-34 POSTAGE	250.00	150.00
10-510-35 LIFE INSURANCE	400.00	400.00
10-510-36 CAPITAL OUTLAY	10,000.00	10,000.00

10-510-37 Police Fund Reserve		0.00
10-510-40 PD AUXILIARY EXPENSE	500.00	500.00
10-510-42 PD-AMMUNITION	1,600.00	1,600.00
10-510-43 POLICE GRANT - LOLE	1,000.00	1,000.00
10-510-60 Unemployment	0.00	500.00
<b>Total Police Department</b>	<b>345,333.93</b>	<b>370,397.82</b>

**PD Transporting Prisoners**

10-515-01 PD Transporting Prisoners - Wages	0.00	920.00
10-515-02 PD Transporting Prisoners - FICA	0.00	80.00
<b>Total PD Transporting Prisoners</b>	<b>0.00</b>	<b>1,000.00</b>

**Fire Department**

10-530-02 DAMASCUS FIRE DEPT.	10,000.00	10,000.00
10-530-03 Capital Project Match		5,000.00
10-530-07 TELEPHONE	1,000.00	1,000.00
10-530-10 FIREMAN'S GRANT	15,000.00	15,000.00
<b>Total Fire Department</b>	<b>26,000.00</b>	<b>31,000.00</b>

**Parks and Recreation**

10-580-01 PARKS & REC WAGES	43,518.80	50,669.28
10-580-02 PARKS & REC FICA	3,329.19	3,821.54
10-580-03 EVENTS COMMITTEE EXPENSES	500.00	500.00
10-580-04 WATER	7,000.00	7,000.00
10-580-05 TELEPHONE AND WIFI	1,800.00	1,800.00
10-580-06 FACILITIES MAINTENANCE	19,000.00	14,000.00
10-580-07 PARKS & REC LIFE INSURANCE	100.00	100.00
10-580-08 ELECTRICITY	7,800.00	7,800.00
10-580-09 PARKS & REC RETIREMENT	2,100.00	0.00
10-580-10 HOLIDAY DECORATIONS	1,000.00	1,000.00
10-580-11 SPECIAL EVENTS	2,500.00	2,500.00
10-580-12 Beaverdam Creek Trail		5,000.00
10-580-13 PARKS & REC HEALTH INSURANCE	12,441.60	0.00
10-580-14 FALL-WNTR FEST/HALLOWEEN/XMAS	1,000.00	1,200.00
10-580-15 FOURTH OF JULY	7,500.00	7,500.00

10-580-17 FACILITIES CONSTRUCTION	19,587.04	0.00
10-580-18 TRAIL DAYS	40,000.00	50,000.00
10-580-19 TRAIL DAYS WAGES	16,000.00	17,000.00
10-580-20 FARMER'S MARKET	2,500.00	2,500.00
10-580-21 WATERWAY PARK	10,000.00	0.00
10-580-22 Retirement	0.00	1,910.77
10-580-23 Health Insurance	0.00	6,844.80
10-580-24 Life Insurance		100.00
10-580-25 MISC EXPENSES	500.00	500.00
10-580-31 LITTLE LEAGUE	0.00	0.00
10-580-32 Trails/Creeper Trail Maint	5,000.00	5,000.00
10-580-36 PLAYGROUND	15,000.00	10,000.00
10-580-37 CAMPGROUND DEVELOPMENT	1,000.00	2,500.00
10-580-40 TOWN BEAUTIFICATION	2,500.00	4,000.00
10-580-41 EQUIPMENT	500.00	1,000.00
10-580-42 MATERIALS & SUPPLIES	1,000.00	1,000.00
10-580-60 Unemployment	0.00	150.00
<b>Total Parks and Recreation</b>	<b>223,176.63</b>	<b>205,396.39</b>
<b>Swimming Pool</b>		
10-590-01 POOL WAGES	30,000.00	36,000.00
10-590-02 POOL FICA-U1	2,500.00	2,880.00
10-590-04 WATER	500.00	1,000.00
10-590-05 TELEPHONE AND WIFI	600.00	600.00
10-590-06 MATERIALS/SUPPLIES	2,500.00	3,500.00
10-590-08 ELECTRICITY	5,500.00	5,500.00
10-590-09 MAINTENANCE	4,500.00	4,500.00
10-590-10 FOOD	2,500.00	2,500.00
10-590-11 POOL MISC	250.00	750.00
10-590-12 Capital Outlay		0.00
<b>Total Swimming Pool</b>	<b>48,850.00</b>	<b>57,230.00</b>
<b>Federal Programs</b>		
10-600-01 ARPA EXPENSE	662,911.61	601,323.26



<b>Total Federal Programs</b>	<u>662,911.61</u>	<u>601,323.26</u>
<b>Total Expenditures</b>	<b>2,549,733.60</b>	<b>2,287,582.45</b>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>