

DAMASCUS

208 WEST LAUREL AVENUE, P.O. BOX 576, DAMASCUS, VA 24236

PHONE: 276-475-3831, FAX: 276-475-3241

MONTHLY REPORT OF MEALS TAX

DUE BY THE 20TH OF EACH MONTH, FOLLOWING THE MONTH BEING REPORTED

FORM MUST BE FILED EVERY MONTH, EVEN IF ZERO TAXES ARE DUE

TAXES FOR THE MONTH OF _____, 20_____

NAME OF BUSINESS: _____

PHYSICAL ADDRESS OF BUSINESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

ON TIME PAYMENTS, SUBMITTED ON OR BEFORE THE 20TH, FOLLOWING THE MONTH BEING REPORTED

1. MEALS CHARGES SUBJECT TO TAX: _____
2. TAX ON MEALS (7% OF LINE 1): _____
3. ON TIME PAYMENT DISCOUNT (4% OF LINE 2): _____
4. TOTAL TAX DUE (LINE 2 *minus* LINE 3): _____

LATE PAYMENTS, SUBMITTED AFTER THE 20TH, FOLLOWING THE MONTH BEING REPORTED

- A. LODGING OR MEALS CHARGES SUBJECT TO TAX: _____
- B. TAX ON LODGING OR MEALS (7% OF LINE 1): _____
- C. LATE PAYMENT PENALTY (10% OF LINE 2): _____
- D. INTEREST (0.000274 *multiplied by* THE # OF DAYS PAST DUE): _____
- E. INTEREST DUE (LINE B *plus* LINE C, *multiplied by* LINE D): _____
- F. TOTAL TAX DUE (LINE B *plus* LINE C *plus* LINE E): _____

SIGNATURE OF BUSINESS REPRESENTATIVE: _____

PLEASE MAKE CHECK PAYABLE TO: TOWN OF DAMASCUS

PLEASE MAIL CHECK TO: P.O. BOX 576, DAMASCUS, VA 24236

DATE RECEIVED BY THE TREASURER'S OFFICE: _____

FORM EFFECTIVE JANUARY 27, 2025. PREVIOUS VERSIONS OBSOLETE.