



208 W Laurel Ave
PO Box 576
Damascus, VA 24236
(276) 475-3831

OFFICE USE ONLY	
Date Received: _____	Date Approved: _____
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED Reason for Denial: _____	
Signature: _____	Date: _____

STREET BANNER PERMIT APPLICATION

Street banner installation and removal may be approved or denied by the Town of Damascus. All requests are subject to availability for up to 21 days prior to the scheduled event. A \$75 fee is required to cover the costs associated with the installation and removal of a street banner. Please make checks payable to “Town of Damascus”. Applications must be completed in full to be considered for approval.

APPLICANT INFORMATION

Applicant Name: _____	
Organization (if applicable): _____	
Address/City/State/Zip: _____	
Phone: (_____) _____	E-mail: _____

BANNER INFORMATION

To ensure durability and safety, approved banners should be double-sided and feature reinforced edges, heavy-duty grommets, and integrated wind slits. Banner should be approximately 30 feet in length by 30 inches in height.

Requested Installation Date: _____
Requested Removal Date (not to exceed <u>21</u> days after installation): _____

THE FOLLOWING CONDITIONS ARE SET FORTH IN THE ISSUANCE OF THIS PERMIT:

Acknowledge that we, the applicant(s), shall hold harmless, indemnify, and defend the Town of Damascus, its officers and employees, from any and all claims and lawsuits arising out of the installation of the sign/banner. I agree that this permit may be revoked or terminated, and the banner removed without notice for good cause such as safety reasons, anticipation of inclement weather or upon receipt of a lawful order. I agree to retrieve my banner from the Town within 10 days of the removal date or forfeit ownership of the materials for disposal at the Town’s discretion.

Applicant Signature: _____	Date: _____
----------------------------	-------------