

Town of Damascus

Fiscal Year 2025 Budget Calendar

Calendar Summary:

The proposed budget calendar includes several variations from previous budget processes, to include a strategic planning session, and several sessions based on revenue generation forecasting. Additionally, this budget process will streamline the process to include input from Town Council only related to priorities for revenue generation and expenditure of funds that are not already obligated to continuing operations.

These changes to the process are based on a growing organizational structure.

Budget meetings are planned for the 2nd and 4th Tuesdays of February and March, with a final approval in late April.

Calendar:

| Workshop/Meeting Date | Activity |
|---|---|
| Tuesday, February 13 th @ 3:00 PM | Process overview and general consideration |
| Tuesday, February 27 th @ 3:00 PM | Strategic planning session |
| Tuesday, March 12 th @ 3:00 PM | Report out; budget prioritizations |
| Tuesday, March 26 th @ 3:00 PM | Budget request approvals |
| Tuesday, April 9 th @ 3:00 PM | Draft budget approval |
| Tuesday, April 23 rd @ 3:00 PM | Final budget approval, pending changes |
| Tuesday, May 14 th @ 3:00 PM (if needed) | TBD |
| Monday, June 3 rd @ 7:00 PM | Public Hearing on 2024-2025 Town Budget |
| Tuesday, June 25 th @ 3:00 PM | Special Meeting for adoption of FY2025 budget |

Original: 02-05-2024